



CITY OF SAN MATEO

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Administrative Report

Agenda Number: 13., Status: Passed

File ID: 2019-030

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: Parks & Recreation Department

MEETING DATE: Monday, January 07, 2019

SUBJECT:
King Park Improvements Design Services - Amendment

RECOMMENDATION

Approve Amendment No. 1 to the agreement with Callander Associates for expanded scope of services for the King Synthetic Turf and Park Improvements Project in the amount of \$15,600, bringing the total agreement amount to \$161,068; authorize a contingency fund in the amount of \$12,000; and authorize the Director of Parks and Recreation to execute the amendment in substantially the form presented and issue subsequent amendments to the agreement within the contingency amount.

BACKGROUND

In September 2017, the City entered into an agreement with Callander Associates Landscape Architects for the preparation of design development, construction documents, and limited bidding and construction administration services for the King Park Synthetic Turf Project (#610023) in the amount of \$145,468.

The initial scope of work was primarily to design a synthetic turf replacement for the natural turf athletic field and to incorporate additional informal natural turf in the park. As the project proceeded through design development and community input, however, the scope of interest and need expanded. In addition, other unidentified design challenges arose that have required additional services. Significant among the items that have expanded the scope of work are the following:

- Studies and options for the west and north edges of the park to increase usability
- Design basketball court re-surface and lighting improvements
- Arborist study of the potential impact upon the mature perimeter trees, and design to incorporate its finding and recommendations to protect the trees
- Additional arborist services to comply with Site Development Permit requirements
- Design of five bid alternates responsive to community interests for additional park improvements
- Design fence replacement on two sides of the field due to deteriorated condition, requiring structural calculations due to fence height
- Design replacement of an additional section of fence and maintenance vehicle access gate to align with and provide mower access to the section of natural turf being retained as a tree protection measure
- Photometric analysis of pathway security lighting per Police Department request

In the action approving the contract, the City Council also authorized the Director of Parks and Recreation to approve change orders up to \$29,000. The Director has approved seven change orders to date in the amount of \$28,385.

Amendment #1 proposes additional services for construction documents and specifications development to incorporate many of the above listed items, and for assessment, coordination and design related to the City's interest in purchasing and installing the synthetic turf and underlayment through a separate contract through the California Multiple Awards Schedule (CMAS). Utilizing CMAS will allow for selection of the specific desired manufacturer and product at a competitive price with installation by a vendor that is highly experienced in product installation.

A contingency of approximately \$12,000 is recommended to address minor variations in the scope of services through the bidding and construction phases.

BUDGET IMPACT

Total funding available for this project is \$2.6 million. The 100% construction documents base cost estimate is approximately \$1.9 million. Allowing for change order contingency and administrative costs, the funds available should be sufficient for this project, with the number of bid alternates that may be funded dependent upon the actual low bid.

ENVIRONMENTAL DETERMINATION

In accordance with CEQA Guidelines Section 15378(b)(5), amendment of this contract is an administrative act that will not impact the environment and is therefore not a project subject to CEQA

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Amendment No. 1

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