

COMMISSION MEMBERS
Clifford Robbins, Chair
Rafael Reyes, Vice-Chair
Adam Loraine
Susan Rowinski
Greg St. Clair

CITY OF SAN MATEO

Regular Meeting Minutes

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Sustainability and Infrastructure Commission

Wednesday, December 12, 2018
City Hall Council Chambers 7:00 PM

Regular Meeting

At the January 9, 2019 meeting, the minutes were amended and approved with revisions to the "Reports and Announcements from Commissioners and Staff", page 2.

CALL TO ORDER

Pledge of Allegiance

Roll Call

Present: 5 - Chair Robbins, Commissioner Loraine, Commissioner St. Clair, Vice Chair Reyes, and Commissioner Rowinski

CONSENT CALENDAR

Motion by St. Clair, seconded by Loraine to CONSENT CALENDAR. The motion carried by the following vote:

Yes: 4 - Commissioner Loraine, Vice Chair Reyes, Commissioner St. Clair, and Chair Robbins

Abstain: 1 - Commissioner Rowinski

1. [Sustainability and Infrastructure Commission November 14, 2018 Regular Meeting Minutes Approval](#)

Approve the minutes of the November 14, 2018 regular meeting

PUBLIC COMMENT

No public comment.

NEW BUSINESS

2. [Residential On-Street Accessible Parking Spaces Policy and Procedures Update](#)

Sue-Ellen Atkinson, Parking Manager, presented the report and asked the Commission to review the revised Residential On-Street Accessible Parking Spaces Policy and Procedures and make a recommendation to City Council on the policy.

Public Comment:

Drew (no last name given) spoke to the item about permitted and not permitted garage modifications, considerations when the requesting resident is mid-block, whether the corner homeowner fronting the ADA ramp has a say in the location of the space, a notification process for residents' input, and the modification constructions costs.

Motion by Robbins, seconded by St. Clair, to recommend the revised Residential On-Street Accessible Parking Spaces Policy and Procedures to City Council with the following changes:

- Delete the petition requirement from the appeal process
- Push appeal process out to 45 days
- Leave fees in but provide language that allows for staff to grant waiver/release on case by case basis.

The motion carried by the following vote:

Yes: 5 - Commissioner St. Clair, Commissioner Loraine, Vice Chair Reyes, Chair Robbins, and Commissioner Rowinski

3. [Private Sewer Lateral Ordinance Recommendations](#)

Alonso Barahona, Management Analyst, presented the report and asked the Commission to review the options for updating the Sewer Lateral ordinance and provide a recommendation to City Council. Deryk Daquigan, Engineering Manager, was also available to answer questions.

Public Comment.

The following spoke to the item: Bill Johnson, representing SF Bay Regional Water Quality Control Board; Alane Gilbrech, representing SAMCAR; John Brook; Jeff LaMont; Tom Thompson (also submitted letter as public record); and Drew (no last name given).

Motion by Reyes, seconded by Loraine, to recommend to the City Council Study Session to update the Sewer Lateral Ordinance by considering adopting Option 1 - Title Transfer Policy; explore additional measures to address the sewer lateral defects; and suggest bringing the item back to the Sustainability and Infrastructure Commission. The motion carried by the following vote:

Yes: 3 - Chair Robbins, Vice Chair Reyes, and Commissioner Loraine

No: 2 - Commissioner Rowinski and Commissioner St. Clair

REPORTS AND ANNOUNCEMENTS FROM COMMISSIONERS AND STAFF

Chair Robbins brought to the attention of the Commissioners, Shawn Mason's email concerning the Brown Act's open meeting law.

Director Underwood introduced the two new Public Works Deputy Directors; Matt Zucca and Azalea Mitch. He also informed the Commission that when a commissioner emails a question to staff, the answer will be emailed back to all Sustainability and Infrastructure Commissioners. The questions and answers will be available at the meeting for the public.

Vice Chair Reyes asked staff to agendize ~~the sewer lateral ordinance to a later date with a broader strategy discussion~~ *to a later date the overall strategy with regards to addressing sewer laterals*. Reyes also commented on keeping the Bay Meadows community engaged in the Bay Meadows Traffic Action Plan.

Commissioner St. Clair offered prayers and thoughts to the citizens of Paradise.

Commissioner Loraine was an honorable mention in the Adopt a Drain photo contest. Loraine updated the Commission on the Bicycle Masterplan meetings he attended, was pleased with the attendance, and thanked Public Works for the opportunity to be part of the committee.

Commissioner Loraine reminded the Commission about the December 17 General Plan meeting - Vision Workshop.

ADJOURNMENT

Adjourn 9:55 PM

Agendas and background material are posted on the City's website www.cityofsanmateo.org at least 72 hours preceding each Commission meeting. Any supplemental material distributed to Commissioners after the posting of the agenda will be available for public review at City Hall, City Manager's office. 330 W. 20th Avenue, San Mateo.

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