

COUNCIL MEMBERS
Rick Bonilla, Mayor
Diane Papan, Deputy Mayor
Maureen Freschet
Joe Goethals
Eric Rodriguez

CITY OF SAN MATEO

Regular Meeting Minutes

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

City Council

Monday, May 21, 2018
City Hall Council Chambers 7:00 PM
Regular Meeting

OPENING

Pledge of Allegiance: Law Enforcement Officers Memorial Week

Chief Susan Manheimer recognized that Police Officers Memorial Week was established by Congress to pay special recognition to those officers who have lost their lives in the line of duty and noted that annual totals of officers who have lost their lives due to inflicted gun wounds received while on duty have increased. This year the City will recognize the 50 year commemoration of San Mateo Sgt. Joinville's death.

Roll Call

Present: 5 - Mayor Bonilla, Deputy Mayor Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

CEREMONIAL

1. [Community Overcoming Relationship Abuse \(CORA\) Outstanding Officer of the Quarter Presentation - Detective Jaime Basurto, Police Department](#)

San Mateo Police Detective Jaime Basurto received the Officer of the Quarter award from Community Overcoming Relationship Abuse (CORA) for his diligent efforts in apprehending an abuser and sensitive handling of the victim to ensure she received assistance services.

2. [National Public Works Week - Proclamation](#)

Public Works Director Brad Underwood received a proclamation recognizing National Public Works Week.

3. [San Mateo County Affordable Housing Week - Proclamation](#)

Mayor Bonilla presented a proclamation recognizing San Mateo County Affordable Housing Week to the Housing Leadership Council.

4. [Community Spotlight](#)

Wallbeads N More and the Beacon Business Bank were recognized.

CONSENT CALENDAR – CITY COUNCIL

The following items were considered to be routine by the City Council. After the titles of the items were read by the Deputy City Clerk, the public was invited to comment and there were no speakers. Motion by Papan, second by Freschet, to approve the CONSENT CALENDAR - CITY COUNCIL. The motion carried by the following vote:

Yes: 5 - Mayor Bonilla, Deputy Mayor Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

5. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Special and Regular meetings of May 7, 2018.

6. [Technology Services Support - Agreement](#)

Adopt a Resolution to use an alternative purchasing method to award an agreement to Robert Half Technology, Inc. for technology services in support of database administration, SharePoint administration and report writing for a total of \$178,360 and authorize the Director of Information Technology to execute the agreement.

Enactment No: RES No. 55 (2018)

7. [Tennis Instruction - Change Order](#)

Approve Change Order No. 1 with Todd Dissly Athletics, LLC amending the purchase order amount to \$200,000 and authorize the Director of Parks and Recreation to sign the change order.

8. ["Peninsula Music Together" Classes Agreement - Order Change Order](#)

Approve Change Order No. 1 with Pam Donkin, owner of Peninsula Music Together amending the purchase order amount to \$121,250 and authorize the Director of Parks and Recreation to sign the change order.

9. [School Crossing Guard 2018-19 - Agreement](#)

Approve an agreement with the San Mateo-Foster City School District to provide school crossing guards in an amount not to exceed \$66,000 and authorize the Chief of Police to sign the agreement.

10. [Support for Veterans and Affordable Housing Bond](#)

Adopt a Resolution to support the Veterans and Affordable Housing Bond that is slated for the November 2018 general election.

Enactment No: RES No. 56 (2018)

11. [San Mateo Countywide Building Department Mutual Aid - Agreement](#)

Adopt a Resolution to approve a San Mateo Countywide Building Department Mutual Aid Agreement in the event of a disaster for a term of 10 years; and authorize the City Manager to execute the agreement.

Enactment No: RES No. 57 (2018)

12. [Bermuda Drive Bridge Replacement Project - Appropriation and Agreement](#)

Adopt a Resolution to transfer the remaining balance of Measure A funds, approximately in the amount of \$593,000, from the Bermuda Bridge Rehabilitation Project to the Bermuda Drive Bridge Replacement Project; accept and appropriate the Highway Bridge Replacement and Rehabilitation Program federal grant from Caltrans in the amount of \$473,000; approve an agreement with Biggs Cardosa Associates for professional design services in the amount of \$435,000; establish a contingency reserve of \$45,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve change orders or

amendments within the reserve.

Enactment No: RES No. 58 (2018)

13. [Contracts with Contingency Component - Update](#)

Receive the report on contingency fund expenditures for the period from July 1, 2015 through February 28, 2018.

14. [Downtown San Mateo Parking Technology Design Services Agreement - Amendment](#)

Approve Amendment No. 3 to the professional design services agreement with Kimley-Horn and Associates, Inc. in the amount of \$20,000 for a total contract amount of \$185,000 and authorize the Public Works Director to execute the amendment in substantially the form presented.

15. [City Council Guidelines and Board and Commission Rules and Procedures - Update](#)

Approve proposed revisions to the City Council Guidelines to add business outreach and retention visits to the duties of the Mayor and Deputy Mayor; and amend the Boards and Commission reappointment process to be consistent in both the City Council Guidelines and the Board and Commission Rules and Procedures.

16. [Board and Commission Member - Reappointments](#)

Approve the reappointment of the following board and commission members to terms ending June 10, 2022: Community Relations Commission - Nicole Fernandez and Chris Hsiung each to a second term; Library Board - Don Hill to a full first term; Park and Recreation Commission - J. Christopher Massey to a full first term; Personnel - Gayle Murphy to a full first term; and Senior Citizens Commission - Mary Webb to a full first term.

PUBLIC COMMENT

There were no speakers.

PUBLIC HEARING

17. [Ordinance Introduction: Formation of the Sustainability and Infrastructure Commission](#)

Deputy City Manager Kathy Kleinbaum provided a presentation on direction received from Council on merging the Sustainability and Public Works Commissions into one new commission, to be called the Sustainability and Infrastructure Commission. The Mayor opened the public hearing, there were no speakers. The Mayor closed the public hearing.

Council asked questions of staff and received clarification that currently seated members of both commissions will be interviewed for the new commission, lots will be drawn to determine terms, a partial term will not count as a full term, and direction was given for the commission to be comprised of five members.

Motion by Bonilla, second by Freschet, to Introduce an Ordinance to amend the Municipal Code (Chapters 2.26 and 2.28) to merge the Sustainability and Public Works Commissions into the Sustainability and Infrastructure Commission. The motion carried by the following vote:

OLD BUSINESS

18. [Board and Commission Subcommittee - Appointments](#)

City Manager Larry Patterson explained that the basic committee is the Mayor and Council liaison to the Commission and he noted this is an opportunity for any other council who expressed an interest to sit on the committee. In the case of Sustainability & Infrastructure the committee would be comprised of the Mayor and the two current liaisons.

Motion by Papan, second by Goethals, to Appoint the following City Council Members to Commission Appointment Subcommittees: (1) Planning Commission - Mayor Bonilla and Council Members Freschet and Eric Rodriguez; (2) Park & Recreation Commission - Mayor Bonilla and Council Member Rodriguez; and (3) Sustainability & Infrastructure Commission - Mayor Bonilla and Council Members Papan and Rodriguez. The motion carried by the following vote:

Yes: 5 - Mayor Bonilla, Deputy Mayor Papan, Council Member Freschet, Council Member Goethals, and Council Member Rodriguez

NEW BUSINESS**19. [General Plan Update - Public Participation Plan](#)**

Senior Planner Julia Klein introduced consultant Charlie Knox from Placeworks who provided a presentation on the draft public participation plan for the General Plan update. He outlined how it would be coordinated with the Downtown Planning effort. Council asked questions about the process including scheduling pressures, citizen input, council involvement in the process, mechanism for receiving updates for citizens and council and the possibility of live broadcast and video recording the General Plan committee meetings.

Public Comment - Ken Abreu, stated public participation is critical, this is a good start, need to include generational diversity and renters on the committee, not just the usual establishment. Justin Alley, One San Mateo, stated concerns of making the process inclusive for all constituents to make sure all sectors are heard from especially underrepresented groups. Nancy Schneider stated the need for the process to be as open and transparent as possible, include outreach to schools and sports teams, need more variability of members on the committee. Tim Tosta stated concern with too large of a committee being able to conduct the business needed noting it is a complex system and we need to rely on the professionals and not just listen to the usual contributors. Jordan Grimes stated he agreed with previous speakers eloquent comments and is in support of the video taping and broadcasting of the committee meetings.

Council discussion ensued and comments were provided. Consider having representation from the development world or transportation sector on the committee; public outreach is critical and all avenues for outreach should be considered; council should be able to provide input on committee membership; SMUHA does not represent all neighborhoods in the city so don't rely on that; youth perspective needs to be considered; how to include the silent majority from being underweighted in the process; use school bulletins for outreach; balance the size of the committee with the need for diversity; and include immigrant population too. Mr. Knox noted that some of the appointments can represent more than one segment of the population.

City Manager Patterson suggested Council select two subcommittee members that can then bring

back some ideas for Council to discuss committee composition - this will allow Council to weigh in from the beginning.

Council Member Goethals nominated Council Member Rodriguez to be on the subcommittee - Rodriguez accepted. Deputy Mayor Papan nominated Mayor Rick Bonilla to be on the subcommittee - Bonilla accepted.

REPORTS AND ANNOUNCEMENTS

The City Manager, City Attorney and Council members reported on their various assignments and liaison roles. Mayor Bonilla requested Council consider the resolution of Mayors Against Illegal Guns that was handed out at the last meeting. There was consensus to agendize this for next meeting.

ADJOURNMENT

Following a moment of silence, the City Council adjourned the meeting in memory of the lives lost in the school shooting in Santa Fe, Texas and in honor of past Serra High School Coach and Athletic Director Ken Houle. The meeting adjourned at 9:10 p.m.

APPROVED BY:

SUBMITTED BY:

Rick Bonilla, Mayor

Patrice M. Olds, City Clerk