

COUNCIL MEMBERS
David Lim, Mayor
Rick Bonilla, Deputy Mayor
Maureen Freschet
Joe Goethals
Diane Papan

CITY OF SAN MATEO

Special Meeting Minutes

City Hall
330 W. 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org

City Council

Monday, October 2, 2017
City Hall Conference Room C 5:30 PM
Special Meeting

Roll Call

Deputy Mayor Bonilla called the meeting to order at 5:32 p.m. Mayor Lim was absent due to a work commitment.

Present: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan,
and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

STUDY SESSION

1. [City Sponsored Community Special Events](#)

Parks and Recreation Director Sheila Canzian presented the staff report and provided an outline of major special community events, approximate budgets for the events, and sponsorships. Council asked questions of staff. Discussion ensued on process for approving, what factors to be weighed in considering new events, should a budget line item be maintained to support unknown special events, and is the amount appropriate.

Council expressed an interest in understanding how much staff time is taken up with these events; and requested that staff start tracking staff time and provide in the future. Council noted events should be approved with a three Council majority as if with any other item. Council also expressed an interest in an annual breakdown of events, including details and full costs.

In summary Council directed an interest in:

- 1) an annual review for major events
- 2) include costs and try to capture staff time in some form
- 3) capture and seek sponsorships
- 4) capture how many hours
- 5) consensus around retaining unallocated money in CM budget

2. [Street Sweeping Program Improvements](#)

Ray Jackson, Maintenance Manager, presented an update on the City's street sweeping program and proposed changes. Council asked questions of staff regarding how much are tickets (\$40 - not accelerating); enforcement will start January 2, 2018 with a grace period of warnings first. Communication will include mailers in surrounding areas, flyers and community outreach. There was an interest expressed to measure if the new measures are successful in capturing more trash that flows to Bay - Public Works will quantify it and track and report back.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.