

COMMISSION MEMBERS  
J. Christopher Massey, Chair  
Heather Wolnick, Vice Chair  
Eric Holm  
Amourance Lee  
Sean Williams

**CITY OF SAN MATEO**  
**Regular Meeting Minutes - Final**  
**Park and Recreation Commission**

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
www.cityofsanmateo.org

**Wednesday, December 5, 2018**  
**City Hall - Conference Room C 7:00 PM**  
**Regular Meeting**

**CALL TO ORDER**

Chair Massey called the meeting to order at 7:00pm.

Pledge of Allegiance

Roll Call

Commissioners Present: Massey, Wolnick, Lee and Williams. Commissioner Holm was excused.

Staff Present: Canzian, Blondino, Fried, Palacio and Recording Secretary Wilson.

**CONSENT CALENDAR**

1. [Approval of the Park and Recreation Commission Meeting Minutes](#)

Commissioner Williams moved, seconded by Commissioner Wolnick to approve the Park and Recreation Commission Meeting Minutes of November 7, 2018. Motion carried 3/0/1 abstention. Commissioner Williams abstained due to his absence from the November meeting.

**PUBLIC COMMENT**

There were no speakers.

**OLD BUSINESS**

2. [Borel Park Master Plan and Mitigated Negative Declaration](#)

Mike Blondino, Parks and Landscape Manager gave a brief history of the Borel Park Master Plan to date. Commissioners posed a few questions and expressed support for the project.

Commissioner Williams moved, seconded by Commissioner Lee to recommend that the City Council find that the Mitigated Negative Declaration adequately addresses the environmental impacts of the Borel Park Master Plan and approve the Borel Park Master Plan. Motion carried 4/0.

**NEW BUSINESS**

3. [Presentation on the Heritage Tree Process](#)

Matthew Fried, Managing Arborist provided a PowerPoint presentation and described the purpose and process of the Heritage Tree permitting process. Commissioners posed questions and offered comment. Commissioners would like to find a way to educate the public on the

Heritage Tree Ordinance. Members of the public speaking to the issue: Seoyoung Kim of Santa Clara.

Commissioner Williams moved, seconded by Commissioner Wolnick to vote to bring the Heritage Tree Ordinance back to the Commission at a future meeting to look at improving the Ordinance, specifically in regards to actions needed when removing dead trees. Commissioner Williams would like to see verbiage stating that if trees are confirmed to be dead by the City Arborist, a 10-day notification period should not be required. Motion failed 1-3. Commissioners Lee, Wolnick and Massey felt this request did not justify a change to the ordinance at this time. Director Canzian reported that the area of this ordinance that comes up most for staff involves tree protection in the area of development. Parks and Recreation would need to meet with the Building and Planning departments to vet this item before she would be comfortable recommending any potential changes to the ordinance.

## **REPORTS AND ANNOUNCEMENTS FROM COMMISSIONERS AND STAFF**

- \* Sheila Canzian introduced Bob Palacio, our new Community Services Manager. Bob provided a brief background on himself and said he is excited to be here.
- \* Sheila reported to Commissioners that the Holiday Festival of Dance is this weekend and said tickets were still available.
- \* Winter Wonderland and the rescheduled Ice Rink Grand Opening were both successful events.
- \* Commissioners were asked about their availability for the January 2nd meeting. Commissioners Wolnick and Massey are available, Commissioner Lee is not, and Commissioner Williams is not sure. We will reach out to Commissioner Holm to check his status.

## **ADJOURNMENT**

Chair Massey adjourned the meeting at 8:26 pm.