

CITY OF SAN MATEO PUBLIC WORKS COMMISSION
WEDNESDAY, JANUARY 11, 2017, 7:30 p.m.
CITY HALL, CITY COUNCIL CHAMBERS

MINUTES

PLEDGE OF ALLEGIANCE. Laurie Watanuki led the pledge of allegiance.

ROLL CALL. Members present were, Chair, Laurie Watanuki; Vice Chair, Kara Cox; Ellen Mallory Ulrich, and Clifford Robbins. Susan Rowinski was absent and excused. Staff in attendance included Brad Underwood, Public Works Director; Steven Machida, Deputy Director; Gary Heap, Engineering Manager, Tracy Scramaglia, Senior Engineer; Bethany Lopez, Associate Engineer; and Lulu Mao, Assistant Engineer.

1. **ELECTION OF CHAIR AND VICE CHAIR.** Kara Cox was nominated Commission Chair by Laurie Watanuki and seconded by Cliff Robbins. Motion passed 3-1 with Commissioner Cox abstaining. Cliff Robbins was nominated Vice Chair by Ellen Mallory Ulrich and seconded by Kara Cox. Motion passed 4-0.
2. **APPROVAL OF THE DECEMBER 14, 2017 REGULAR MEETING MINUTES.** Laurie Watanuki made a motion to approve the December 14, 2016 meeting minutes, seconded by Ellen Mallory Ulrich. Motion carried 4-0.

PUBLIC COMMENT.

- Anna Kuhre spoke on reducing speed limit from 30mph to 25mph. *Document was also submitted as public record.*

3. **TRAFFIC ACTION PLAN REVIEW – BAYWOOD AND SUNNYBRAE NEIGHBORHOODS.** Tracy Scramaglia, Senior Engineer, presented the report and asked that the Public Works Commission review and comment on the Traffic Action Plans for the Baywood and Sunnybrae neighborhoods. Bethany Lopez, Associate Engineer, Lulu Mao, Assistant Engineer, and Officer Jason Chice, were also available to answer questions.

After questions from the Commissioners the item was open for Public Comment.

- The following spoke on the Baywood Traffic Action Plan: Ben Toy, Anna Kuhre, Jay Kuhre (also spoke for Norman Cornblat), William Wong, Albert Chang, Amy Clausing, Linda Seyervall-Baldini, Ava Baldini, Stefan Baldini, Michael Nash, Diane Pettit, Brian Haverty, Rick Kar, and Steve Carlson.
- *Letters from Parrott Drive were submitted as public record*
- The following spoke on the Sunnybrae Traffic Action Plan: Dean Whyte, Andrea Raty, Carolyn Healy, Rami Khoury, Karen Eng-Toda, Tim Toda, Christine Heckford, Shannon Hildebrand, Anna Kuhre, and Tiffanie Muraoka.
- *Emails were also submitted as public record from Anna Kuhre, Tim Toda, and Ben Toy.*

After public comment, the Commissioners discussed the item giving comments to staff.
No motion was needed for this item.

REPORTS AND ANNOUNCEMENTS FROM COMMISSIONERS AND STAFF.

- Director Underwood stated Public Works will come back to the commission after the community outreach on the 16th and Delaware traffic signal.
- Commissioner Watanuki asked about the sustainable street plan class and Director Underwood suggested a study session in March prior to the regular Public Works meeting.
- Commissioners Watanuki asked if staff is looking at county grants for improving water quality, preparing for climate change, etc. Director Underwood responded that staff is looking at these grants.
- Meeting on February 8 will include a study session starting at 6:00 or 6:30PM with Councilmember Joe Goethals, making a presentation to the Public Works Commission on Commission and City Council expectations.

- Director Underwood summarized future Commission agenda items; Traffic Action Plans for Hayward Park, Laurie Meadows and Central neighborhood at February meeting. March meeting will include Traffic Action Plans for Hillsdale, Glendale Village, Fiesta Gardens, North Shoreview and North Central neighborhoods
- Staff is also looking to bring back NTMP to the commission.
- Staff and commissioners thanked Commission Watanuki for being the Chair the past year and look forward to her continued input.

ADJOURNMENT. There being no further business, the meeting adjourned at 10:15 PM.

RESPECTFULLY SUBMITTED,



COOKIE KAPLAN
EXECUTIVE ASSISTANT