

COUNCIL MEMBERS
David Lim, Mayor
Rick Bonilla, Deputy Mayor
Maureen Freschet
Joe Goethals
Diane Papan

CITY OF SAN MATEO

Regular Meeting Minutes

City Hall
330 W. 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org

City Council

Monday, June 5, 2017
City Hall Council Chambers 7:00 PM
Regular Meeting

OPENING

Pledge of Allegiance: San Mateo United Homeowners Association

Roll Call

Mayor Lim was absent due to a work commitment.

Present: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

CEREMONIAL

1. [Holly Stone, San Mateo Elementary School Teacher Retirement - Proclamation](#)

Following the reading of the Proclamation, singers from Abbott Middle School's musical production "High School Musical" serenaded Ms. Stone.

2. [Rethink Waste "Trash to Art" Contest Winners](#)

Madison Guzman, Rethink Waste "Trash to Art" presented contest winners Kaitlin Tan and Nikita Pules.

3. [San Mateo United Homeowners Association Annual Home Maintenance Awards](#)

Outstanding Home Maintenance Award Winners for 2017 - SMUHA Presentation June 5th

Baywood: 244 Virginia Avenue - Mike Forcht and Kay Kleinerman - Baywood Owners Improvement Association

Beresford-Hillsdale: 919 W. Hillsdale Boulevard - Eran and Meredith Liron - Beresford-Hillsdale Neighborhood Association

Central: 816 East 4th Avenue - Dan Swetlik and Maurine Killough - Central Neighborhood Association

North Central: 149 N. Delaware Street - Evan and Tara Flood - North Central Neighborhood Association

North Shoreview: 1715 Second Avenue - Stepan and Terri Hamamciyan - North Shoreview Neighborhood Association

San Mateo Glendale Village: 329 Poinsettia Avenue - Mike Moshier - San Mateo Glendale Village Neighborhood Association

Sugarloaf: 1940 Parkwood Drive - Kim and Rosemarie Fernandez - Sugarloaf Homeowners Association

CONSENT CALENDAR – CITY COUNCIL

The following items 4 through 6, and 8 through 16, were considered to be routine by the City Council. After the titles of the item were read by the City Clerk, the public was invited to comment; there were no speakers. Motion by Goethals, second by Freschet, to approve the CONSENT CALENDAR - CITY COUNCIL. The motion carried by the following vote:

Yes: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

4. [City Council Meeting Minutes - Approval](#)

Approve the minutes of the City Council Special and Regular meetings of May 15, 2017.

5. [Ordinance Introduction - Sewer Service Charge Increase Fiscal Year 2017-18](#)

Introduce an Ordinance to establish \$12.31 per 100 cubic feet as the City's annual sewer charge base rate in Fiscal Year 2017-18 with a proposed adoption date of June 19, 2017.

6. [General Municipal Election for November 7, 2017 - Calling as an All Mail Ballot and Consolidating Services with the County](#)

Adopt a Resolution to conduct the November 7, 2017 election wholly by mail; adopt a Resolution to call for a General Municipal Election on November 7, 2017, and request consolidation with San Mateo County for election services; and authorize the City Clerk to execute the Service Agreement for the Provision of Election Services with the County of San Mateo, in substantially the form presented.

Enactment No: RES No. 35 (2017) and RES No. 36 (2017)

8. [City of San Mateo Employees Salary Schedules](#)

Adopt a Resolution to authorize and approve the City of San Mateo employee current pay rates and ranges (salary schedules).

Enactment No: RES No. 37 (2017)

9. [Fiscal Year 2017-18 General Obligation Bond - Tax Rate Levy](#)

Adopt a Resolution to levy the property tax rate of \$0.0084 per \$100 of assessed value (equates to \$8.40 per \$100,000 assessed value) for the voter-approved General Obligation Bond annual debt service payment.

Enactment No: RES No. 38 (2017)

10. [Safe Routes to School Infrastructure Project - Agreement](#)

Award a construction contract to JJR Construction, Inc. to provide Safe Routes to School Infrastructure Improvements for an amount not to exceed \$1,848,234; authorize the Public Works

Director to execute the agreement; and approve a Resolution to authorize the transfer of \$190,000 of Measure A funds from the Street Rehabilitation Program to the Safe Routes to School Infrastructure Project.

Enactment No: RES No. 39 (2017)

11. [Green Infrastructure Work Plan](#)

Adopt a Resolution to approve the workplan for developing a Green Infrastructure Plan with regard to shifting stormwater runoff to a more sustainable treatment in accordance with requirements in the Municipal Regional Permit from the San Francisco Bay Regional Water Quality Control Board.

Enactment No: RES No. 40 (2017)

12. [Fiscal Year 2016-17 Budget - Appropriations & Amendments](#)

Adopt a Resolution to approve amendments to the fiscal year 2016-17 operating budget for the Fire Department and the City Clerk; to increase the transfer from the General Fund to the Golf Fund; and to adjust the appropriations for certain Public Works and Parks and Recreation projects in the Capital Improvement Program.

Enactment No: RES No. 41 (2017)

13. [Diesel Fuel Procurement and Delivery Services Agreement - Amendment](#)

Approve Amendment No. 2 with Western States Oil for red and clear diesel procurement and delivery services, for a second one-year extension to the agreement, in an amount not to exceed \$230,000; and authorize the Public Works Director to execute the amendment.

14. [On-Call Contract Planning Services - Margaret Netto Agreement](#)

Approve an agreement for on-call contract planning services with Margaret Netto, for a term of two years, in an amount not-to-exceed \$350,000 and authorize the Director of Community Development to execute the agreement.

15. [On-Call Contract Planning Services - Neal Martin and Associates Agreement](#)

Approve an agreement for on-call contract planning services with Neal Martin & Associates, for a one-year term, in an amount not-to-exceed \$150,000 and authorize the Director of Community Development to execute the agreement.

16. [On-Call Contract Planning Services - Metropolitan Planning Group Agreement](#)

Approve an agreement with Metropolitan Planning Group for on-call contract planning services for two years with an amount not-to-exceed \$800,000 and authorize the Director of Community Development to execute the agreement.

End of Consent Calendar

REMOVED FROM CONSENT CALENDAR

7. [San Mateo Local Hazard Mitigation Plan - Approval](#)

Council Member Papan pulled this item to commend Jenelle Masterson, Emergency Services Coordinator, on her great work pulling this plan together and to highlight that this is government at its best.

Public Comment - there were no speakers.

Motion by Papan, second by Goethals, to Adopt a Resolution to approve the San Mateo Local Hazard Mitigation Plan. The motion carried by the following vote:

Yes: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

Enactment No: RES No. 42 (2017)

PUBLIC COMMENT

Drew commented on progress made and continued needs to improve access to the Caltrain station at Hillsdale from the south. Robert Harker spoke about the importance for transparency in government. Greg St. Clair expressed pleasure with the new no left turn bus signage on 19th.

PUBLIC HEARING**17. [2014 & 2015 Unpaid Sidewalk Repair Charges for Service - Proposed Property Tax Liens](#)**

Sydney Chow, Assistant Engineer, Public Works, presented the updated list noting that there are now only six properties. He requested Council approve to place on the tax roll.

Public Comment - Ann Margaret questioned what happens when the need for sidewalk repairs are caused by failed streets and it is not the homeowners' fault.

There being no further speakers, the Deputy Mayor closed the public hearing and brought it back to Council for discussion.

Motion by Goethals, second by Papan, to adopt a Resolution to approve the list of properties having unpaid sidewalk repair costs, and direct staff to forward the list to the County Controller's Office for collection of costs on the property tax rolls. The motion carried by the following vote:

Yes: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

Enactment No: RES No. 43 (2017)

18. [Downtown Business Improvement Area - Resolution Levying the Annual Assessment](#)

Ann Feinman, Executive Director, Downtown San Mateo Association (DSMA) presented an update on the activities of the DSMA and future plans for structure of the association. Council

asked questions of staff.

Public Comment - As there were no speakers the Deputy Mayor closed the public hearing and brought it back to Council for discussion.

Council Member Goethals stated concern with two of the 2017-18 goals to expand local/regional marketing of downtown and its businesses and activation of public spaces with expanded pop-up programming.

Motion by Freschet, second by Papan, to Adopt a Resolution to levy the annual assessment for the Downtown Business Improvement Area as per Resolution No. 31 (2017) adopted May 15, 2017. The motion carried by the following vote:

Yes: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

Enactment No: RES No. 44 (2017)

19. [Proposed 2017-18 Budget and 2017-22 Capital Improvement Program](#)

Drew Corbett, Assistant City Manager and Finance Director, reviewed the proposed 2017-18 budget and the 2017-22 five-year Capital Improvement Program and outlined the process to date. Council asked questions of staff.

Public Comment - There were no speakers so the Deputy Mayor closed the public hearing.

Council commended the Finance Director for the budget document and process.

PUBLIC HEARING - CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY OF THE CITY OF SAN MATEO REDEVELOPMENT AGENCY

20. [City of San Mateo Redevelopment Agency Merged Area Tax Allocation Bonds, Series 2007 - Refunding Authorization and the Last and Final Recognized Obligations Payment Schedule - Amendment](#)

Drew Corbett, Assistant City Manager and Finance Director, explained the need for refunding the 2007 series bonds. Council asked questions of staff.

Public Comment - there were no speakers so the Deputy Mayor closed the public hearing.

Motion by Papan, second by Goethals, to Adopt a Resolution to authorize the refunding of the City of San Mateo Redevelopment Agency Merged Project Area Tax Allocation Bonds, Series 2007, and approve related documents and actions in connection therewith; and adopt a Resolution to amend the Last and Final Recognized Obligation Payment Schedule. The motion carried by the following vote:

Yes: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

Enactment No: RES No. 45 (2017) and RES No. 46 (2017)

OLD BUSINESS**21. [Climate Action Plan Implementation and Sustainability Commission Initiatives](#)**

Christine Ferry, Management Analyst in the City Manager's Office, presented an update on actions taken to date on the adopted Climate Action Plan and presented the Sustainability Commission's work program and requested that Council narrow the scope of their work to environmental issues. Council by consensus directed staff to take appropriate action to narrow the scope of the Sustainability Commission to environmental issues and accomplish this with work through the Council Liaison. Council was very appreciative of staff and the commission's work.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles. Council Member Papan asked for Council support to bring forward a resolution of support for the Paris Accord on Climate Action. Council by consensus agreed to add this as an item on the June 19, 2017 meeting.

ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

APPROVED BY:

SUBMITTED BY:

Rick Bonilla, Deputy Mayor

Patrice M. Olds, City Clerk