

COUNCIL MEMBERS
David Lim, Mayor
Rick Bonilla, Deputy Mayor
Maureen Freschet
Joe Goethals
Diane Papan

CITY OF SAN MATEO

Regular Meeting Minutes

City Hall
330 W. 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org

City Council

Monday, May 15, 2017
City Hall Council Chambers 7:00 PM
Regular Meeting

OPENING

Pledge of Allegiance - Public Works Week

Roll Call

Present: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla
Absent: 1 - Mayor Lim

CEREMONIAL

1. [Law Enforcement Memorial Week](#)
2. [San Mateo County Green Business Program](#)

The following businesses were recognized for being California Green Business certified: Nandi Yoga, Deccan Dental, Reach and Teach, Green Electric, San Mateo County Coroner's Office, and Re:modern Design.

3. ["Leadership Program" - Update](#)

CONSENT CALENDAR – CITY COUNCIL

The following items 4 through 25, were considered to be routine by the City Council. After the titles of the item were read by the City Clerk, the public was invited to comment; there were no speakers. Motion by Goethals, second by Papan, to approve the CONSENT CALENDAR - CITY COUNCIL. The motion carried by the following vote:

Yes: 4 - Council Member Freschet, Council Member Goethals, Council Member Papan, and Deputy Mayor Bonilla

Absent: 1 - Mayor Lim

4. [City Council Meeting Minutes - Approval](#)

Approve the minutes of the City Council Special and Regular meetings of May 1, 2017.

5. [Ordinance Adoption - Authorize Use of Digital Signatures](#)

Adopt an Ordinance to authorize the City to use and accept digital signatures on City documents as allowed by California Government Code 16.5 and state regulations.

Ordinance Introduction date: May 1, 2017

File #2017-312

Enactment No: ORD No. 2017-6

6. [Boards and Commissions - Reappointments](#)

Approve the Board and Commission Appointment Sub-Committee slate recommendations for reappointment.

7. [Community Development Department - Classification Updates](#)

Adopt a Resolution to: 1) approve the job specification and salary for the new classification of Plan Check Supervisor; 2) to reallocate a vacant Plan Checker I/II position in Community Development to a Plan Check Supervisor; and 3) to authorize updates to the published Salary Schedule.

Enactment No: RES No. 30 (2017)

8. [Downtown Business Improvement Area - Resolution of Intent for Annual Renewal](#)

Accept the Fiscal Year 2016-17 Downtown San Mateo Association Annual Report; adopt a Resolution of Intent to levy the annual assessment for the Downtown Business Improvement Area; and set a public hearing for the June 5, 2017 City Council meeting to consider levying the annual assessment.

Enactment No: RES No. 31 (2017)

9. [Contract Planning Services with Margaret Netto - Amendment](#)

Approve Amendment No. 1 to the professional services agreement with Margaret Netto for contract planning services to increase the agreement from \$99,500 to \$124,500; authorize the Director of Community Development to execute the amendment; and adopt a Resolution to appropriate \$124,500 toward professional services.

Enactment No: RES No. 32 (2017)

10. [County-Wide Proposition 64 Work Group - City Participation](#)

Cease participating in the county-wide Proposition 64 work group.

11. [2 North B Street - Lease Amendment](#)

Approve the second amendment to the lease agreement with RA Group, Inc. to exercise their option to extend the lease for the Melting Pot Restaurant for a five-year term through May 2022 and to establish the base rent and authorize the City Manager to execute the Amendment.

12. [School Crossing Guard 2017-18 - Agreement](#)

Approve an agreement with the San Mateo-Foster City School District to provide school crossing guards in an amount not-to-exceed \$55,000, and authorize the City Manager to sign the agreement.

13. [Police Firing Range Facility Usage Foster City - Agreement](#)

Approve an agreement with the City of Foster City for use of the San Mateo Police Department Firing Range for an hourly rate of \$65 for a term expiring June 30, 2020, and authorize the Chief of Police to execute the agreement.

14. [Police Firing Range Facility Usage San Bruno - Agreement](#)

Approve an agreement with the City of San Bruno for use of the San Mateo Police Department Firing Range for an hourly rate of \$65 for a term expiring June 30, 2020, and authorize the Chief

of Police to execute the agreement.

15. [Summer Theatre Program - Agreement](#)

Approve an Agreement with Bay Area Educational Theatre Company to provide Summer Children's and Youth Theatre programs for the period of June 12, 2017 through June 11, 2018 in an amount not to exceed \$110,000, and authorize the Director of Parks and Recreation to execute the agreement.

16. [Downtown Twinkle Light Installation Project - Appropriation](#)

Adopt a Resolution to appropriate \$100,000 from the Downtown Parking and Security Fund for the design of the Downtown Twinkle Light Installation Project.

Enactment No: RES No. 33 (2017)

17. [Marina Lagoon Dredging Assessment - Agreement](#)

Approve an agreement with Moffatt Nichol for Maintenance Dredging Assessment of the Marina Lagoon in an amount not to exceed \$169,225 and authorize the Public Works Director to execute the agreement.

18. [Annual Sewer Basin Rehabilitation - On Call Agreements](#)

Approve three on-call professional design services agreements for the Clean Water Program with CSG Consultants, BKF Engineers and Schaaf & Wheeler for various sewer pipe rehabilitation projects in amounts not-to-exceed \$500,000 for each consultant; and authorize the Public Works Director to execute the agreements and issue project-specific task orders under these agreements.

19. [North San Mateo Drive Sustainable Street Improvement Project - Amendment](#)

Approve Amendment No. 2 to the Agreement with WRECO for North San Mateo Drive Sustainable Street Improvement Project - Design Services in an amount not to exceed \$99,614; and authorize the Public Works Director to execute the amendment; and adopt a Resolution to authorize the transfer of \$15,000 from the Citywide Traffic Signal Project to the North San Mateo Drive Sustainable Street Improvement Project.

Enactment No: RES No. 34 (2017)

20. [Senior Center Heating, Ventilation and Air Conditioning Replacement Project - Reject Bids](#)

Reject all bids received for the Senior Center Heating, Ventilation, and Air Conditioning Replacement project.

21. [City Hall Remodel Architectural Service Contract - Amendment](#)

Approve Contract Amendment No. 3 with Huntsman Architectural Group for the City Hall remodel project in the amount of \$86,325, for a contract total of \$238,796, and authorize the Public Works Director to execute the amendment.

22. [Wastewater Treatment Plant Digester Gas to Compressed Natural Gas Construction - Change Order](#)

Approve final Change Order No. 5 to Monterey Mechanical Company for the Digester Gas to Compressed Natural Gas project in the amount of \$215,296.88; accept the project as complete; and authorize the Public Works Director to execute the change order and file the Notice of

Acceptance.

23. [Basin 1b Sewer Collection Systems Improvements - Amendment](#)

Approve Amendment No. 1 to the professional design services agreement with Harris & Associates for Phase 2 engineering design services for the Basin 1b Collection System Improvements Project in an amount not to exceed \$704,371; and authorize the Public Works Director to execute the amendment.

24. [Contracts with Contingency Component - Update](#)

Receive the report on contingency fund expenditures for the period from July 1, 2015 through March 31, 2017.

25. [25th Avenue Grade Separation Project Funding Strategy - Amendment](#)

Approve Contract Amendment No.2 with Gray-Bowen Scott, for 25th Avenue Grade Separation Project Funding Strategy in an amount not-to-exceed \$50,001, and authorize the Public Works Director to execute the Amendment.

PUBLIC COMMENT

Stacy Weiss commented on parking issues from oversized vehicles and business fleet vehicles parking in residential neighborhoods resulting in impacts and other parking issues.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles. Deputy Mayor Bonilla asked for Council support to bring forward an item on policy for wage floor for City contracts. In particular he was concerned with the Request for Proposal currently out for the City's fleet maintenance services. Bonilla requested statistics on wage floors from similar establishments. Council by consensus agreed to add this as a study session item on June 5, 2017.

ADJOURNMENT

Council Member Freschet adjourned in memory of Thomas H. Vocker, noting his deep ties to the community, including support for HIP Housing, service on the City's Investment Advisory Committee, and long tenure on Rotary, including as its treasurer. She remembered him as a generous and kind man with a big heart who will be missed by his family and the community.

Following a moment of silence the meeting adjourned at 7:53 p.m.

APPROVED BY:

SUBMITTED BY:

Rick Bonilla, Deputy Mayor

Patrice M. Olds, City Clerk