

COMMISSION MEMBERS  
Dianne Whitaker, Chair  
Mike Etheridge, Vice Chair  
John Ebner  
Ramiro Maldonado  
Ellen Mallory



City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## CITY OF SAN MATEO

### Regular Meeting Agenda

### Planning Commission

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Tuesday, May 14, 2019

7:00 PM

Council Chambers

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#### CALL TO ORDER

Pledge of Allegiance

Roll Call

#### CONSENT CALENDAR

*All matters listed under the Consent Calendar are considered by the Commission to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

1. [Planning Commission - Meeting Minutes Approval of April 9, 2019](#)

Approve the Minutes of the Planning Commission meeting of April 9, 2019.

[Att 1 - \(04/09/19\) Regular Meeting Minutes](#)

2. [Planning Commission - Meeting Minutes Approval of April 23, 2019 will be held over until the next meeting](#)

Approval of the Minutes from the Planning Commission meeting of April 23, 2019 will be held over until May 28, 2019.

#### PUBLIC COMMENT

*During the public comment period, members of the public may speak on general items of interest within the Commission's jurisdiction that are not on the agenda. Each member of the public may speak for a maximum of three minutes with a maximum of 15 minutes for the entire public comment period. The Chair shall determine whether the matter is within the Commission's jurisdiction. The Commission shall not act on or discuss any matters raised during the public comment period, which are not on the agenda, but shall refer such matters to staff for review and/or request such matters be placed on a future agenda.*

#### PUBLIC HEARING

*Planning Commission decisions are final unless appealed to the City Council in accordance with Section 27.08.090 of the San Mateo Municipal Code. The time within which judicial review of any final decision may be sought is governed by Code of Civil Procedure section 1094.6. If any person challenges a Planning action in court, they may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the City of San Mateo, at or prior to, the public hearing. Some public hearings will be automatically referred to City Council and those will be indicated below.*

3. [937-939 N. Idaho St. Duplex Condominium Conversion \(SPAR + Vesting Tentative Parcel Map\) \(PA-2018-042\)](#)

That the Planning Commission approve PA-2018-042 937-939 N. Idaho St. Duplex Condominium Conversion (SPAR + Vesting Tentative Parcel Map) by making the following motion:

A. Approve the Site Plan and Architectural Review for the construction of a 429 square-foot attached garage and Vesting Tentative Parcel Map for the conversion of an existing duplex from single entity ownership to condominiums based on the Findings for Approval in Attachment 1 and subject to the Conditions of Approval in Attachment 2.

[Att 1 - Findings for Approval](#)

[Att 2 - Conditions of Approval](#)

[Att 3 - Location Map](#)

[Att 4 - Project Plans](#)

[Att 5 - Factual Data Sheet](#)

[Att 6 - Unit and Tenant Statement](#)

[Att 7 - Property Report](#)

[Att 8 - Duplex Design Guidelines](#)

## REPORTS AND ANNOUNCEMENTS

*Commission Members and Staff report on their various assignments and Commission requests for scheduling future items.*

## ADJOURNMENT

*Any supplemental material distributed to the Planning Commission after the posting of the agenda will be available for public review in the Planning Division Office.*

*Planning Commission meetings are broadcast live at 7:00 p.m. on Cable Channel 27 for Comcast, Channel 26 for Astound, and Channel 99 for AT&T customers. For transmission problems during the broadcast, please call (650) 522-7099.*

*In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the Planning Division at [communitydevelopment@cityofsanmateo.org](mailto:communitydevelopment@cityofsanmateo.org) or (650) 522-7202. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*