

COUNCIL MEMBERS
Rick Bonilla, Mayor
Diane Papan, Deputy Mayor
Maureen Freschet
Joe Goethals
Eric Rodriguez



City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

CITY OF SAN MATEO

Regular Meeting Agenda

City Council

Monday, November 19, 2018

7:00 PM

REVISED AGENDA - City Hall Council Chambers

REVISED AGENDA

OPENING

Pledge of Allegiance: HIP Housing (Human Investment Project, Inc.)

Roll Call

CEREMONIAL

1. [Larry Patterson, City Manager - Retirement Proclamation](#)
2. [Community Spotlight](#)

CONSENT CALENDAR – CITY COUNCIL

All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.

3. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Special and Regular meetings of November 5, 2018.

[Att 1 - 11-05-18 Special Meeting Minutes](#)

[Att 2 - 11-05-18 Regular Meeting Minutes](#)

4. [Ordinance Adoption - Modify Solid Waste Container Retrieval Timeframes](#)

Adopt an Ordinance to amend Section 7.16.040 "Property Nuisance" to limit the time period waste containers are allowed to be visible on streets, sidewalks, and public right-of-ways.

Ordinance Introduction date: November 5, 2018

File #2018-825

[Ordinance - Modify Solid Waste Container Retrieval Timeframes](#)

5. [Excess Workers' Compensation Insurance 2019 and 2020](#)

Approve the purchase of excess workers' compensation insurance from Safety National for an amount projected to be \$316,165 for the two-year period commencing January 1, 2019 and ending December 31, 2020.

[Att 1 - Coverage Summary and Premium Rate Comparison](#)

6. [Police Department Classification Updates and Reclassifications](#)

Adopt a Resolution to approve job specifications and salary ranges for new Senior Community Services Officer (CSO) classification; reallocate two incumbent CSO positions new classifications of Community Engagement and Public Relations Coordinator and Facilities Coordinator; and reclass two vacant CSO positions to Police Evidence Analyst and Senior CSO.

[Att 1 - Proposed Resolution](#)

[Att 2 - Merit Schedule Revisions](#)

7. [Juvenile Diversion Program Case Management Services - Agreement and Amendment](#)

Approve an agreement with the Youth Service Bureau of the Urban Services Branch of the YMCA of San Francisco for Juvenile Diversion Program Case Management services in the amount of \$111,500; approve Amendment No. 2 to the agreement with the County of San Mateo for reimbursement in an amount not to exceed \$85,263 for case management services for the San Mateo Police Department Juvenile Diversion Program, which brings the amount of reimbursement received over the life of the agreement to a total not to exceed \$330,263; and authorize the Chief of Police to execute these documents.

[Att 1 - Agreement with YMCA](#)

[Att 2 - Amendment No. 2 to Agreement with San Mateo County](#)

8. [Personal Computer Replacements - Purchase](#)

Adopt a Resolution to approve a Master Purchasing Agreement and Participating Addendum with CDW-G for the purchase of 298 computers per the City's computer replacement schedule in an amount of \$481,842.90 and authorize the Director of Information Technology to execute the agreement.

[Att 1 – Proposed Resolution](#)

[Att 2 – CDWG NIPA Summary for Desktops, Towers & Laptops](#)

9. [Office of Traffic Safety - Grant Spending Plan](#)

Adopt a Resolution to appropriate funds for the Office of Traffic Safety Selective Traffic Enforcement Program grant totaling \$100,000; and authorize the Police Chief to execute the agreement and expend the funds.

[Att 1 - Proposed Resolution](#)

[Att 2 - Grant Agreement](#)

10. [2017-2018 Fiscal Year Audit and Financial Reports](#)

Accept and file the 2017 - 2018 annual audited financial reports for the City, the annual required financial reports for the Federal Programs/Grants (Single Audit), the Measure "A" half cent sales tax, the Appropriations Limit (Gann Limit), and the Auditors' Communication with Those Charged with Governance (AU 380 Letter).

[Att 1 - 2017-2018 Annual Audited Financial Reports \(large file\)](#)

11. [Environmental Protection Agency Green Power Program - Agreements](#)

Approve two partnership agreements with the Environmental Protection Agency in order to be recognized for the City's use of green power communitywide and in municipal facilities at no cost and authorize the City Manager to execute the agreements.

[Att 1 - EPA Green Power Communities Agreement](#)

[Att 1 - EPA Green Power Partnership Agreement](#)

12. [Compressed Natural Gas Vehicle Maintenance Facility Maintenance Bay Design and Retrofit - Agreement](#)

Approve an agreement with EFS West Inc. to design and retrofit two existing vehicle maintenance bays at the City of San Mateo Corporation Yard to accommodate compressed natural gas vehicles in the amount of \$241,406; establish a contingency of \$25,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

[Att 1 - Agreement](#)

13. [Bay Meadows Affordable Housing Project - Loan Document Approvals](#)

Approve loan related documents for the development of Bay Meadows Affordable Housing and authorize City Manager to execute the loan documents, related documents, and approve future revisions with the concurrence of the City Attorney, so long as the changes do not alter the substantial rights and obligations of the City.

[Att 1 - Regulatory Agreement](#)

[Att 2 - City Promissory Note - \\$2 Million](#)

[Att 3 - City Deed of Trust](#)

[Att 4 - Backstop Promissory Note - \\$670,000](#)

[Att 5 - Backstop Deed of Trust](#)

[Att 6 - Backstop Loan Agreement](#)

[Att 7 - Intercreditor Agreement](#)

[Att 8 - Second Amendment to Ground Lease](#)

14. [Fire Apparatus Maintenance - Change Orders](#)

Approve change orders for apparatus maintenance in Fiscal Year 2018-19 to decrease the Central County Fire Department purchase order by \$75,000 and increase the Burns Truck & Trailer Services purchase by \$75,000 and authorize the Fire Chief to execute the change orders.

[Att 1 - Change Order No. 1 for Central County Fire Department PO 56-00278](#)

[Att 2 - Change Order No. 2 for Burns Truck & Trailer Services PO 56-00271](#)

15. [Homeless Emergency Aid Program - Shelter Crisis Declaration](#)

Adopt a Resolution to declare a homeless shelter crisis in connection with the County of San Mateo application to the Homeless Emergency Aid Program.

[Att 1 - Proposed Resolution](#)

PUBLIC COMMENT

Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.

PUBLIC HEARING

City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as 30 days following the date the decision is made.

16. [Emergency Ordinance Adoption - Temporarily Prohibiting Commercial Operation of Electric Scooter Businesses and LimeBike Agreement Amendment](#)

Adopt an Emergency Ordinance to temporarily prohibit the commercial operation of electric scooter businesses and approve an amendment to the LimeBike Services Agreement removing electric scooters from the allowed bicycle fleet.

[Att 1 - Proposed Emergency Ordinance](#)

[Att 2 - LimeBike Agreement Amendment](#)

17. [Wireless Telecommunication Facilities Permit - Master Fee Schedule Amendment](#)

Adopt a Resolution to amend the Master Fee Schedule for the Wireless Telecommunications Facilities Permit Fee.

[Att 1 - Proposed Resolution](#)

[Att 2 - Revised Master Fee Schedule](#)

NEW BUSINESS

18. [Public Employee Pension Reform Act - 180 Day Waiting Period Waiver Request - Library Department](#)

Adopt a Resolution to waive the Public Employee Pension Reform Act 180 day waiting period to appoint retired annuitant Jan Busa for a limited term.

[Att 1 - Proposed Resolution](#)

OLD BUSINESS**19. [Assistance to Tenants Displaced from Unsafe or Substandard Units - Discussion on Features of a Proposed Ordinance](#)**

Receive follow-up report and provide direction regarding Council Member Goethals's request for a tenant relocation assistance ordinance with regard to red tagged properties.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.

CONVENE TO CLOSED SESSION

The public will have an opportunity to comment before the Council's consideration of this item. Following the meeting a report of action from Closed Session will be provided if required.

20. [Conference with Labor Negotiators \(Gov. Code section 54957.6\)](#)

City designated representative: Drew Corbett
Employee Organization: Fire Unit

RECONVENE TO OLD BUSINESS**21. [Eliminate All Positions in the Fire Department and Authorize a Supplemental Budget Appropriation.](#)**

Adopt a Resolution to eliminate all of the positions in the City of San Mateo's Fire Department with the commencement of operations for the San Mateo Consolidated Fire Department which occurs on January 13, 2019, and authorize a supplemental budget appropriation in the amount of \$3,200,000.

[Att 1 - Proposed Resolution](#)

ADJOURNMENT

Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website www.cityofsanmateo.org. Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

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In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or polds@cityofsanmateo.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.