

COUNCIL MEMBERS  
Rick Bonilla, Mayor  
Diane Papan, Deputy Mayor  
Maureen Freschet  
Joe Goethals  
Eric Rodriguez



City Hall  
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# CITY OF SAN MATEO

## Regular Meeting Agenda

### City Council

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Monday, September 17, 2018

7:00 PM

City Hall Council Chambers

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### REVISED AGENDA

#### OPENING

Pledge of Allegiance: American Youth Soccer Organization

Roll Call

#### CEREMONIAL

1. [Guatemalan Independence Commemoration - Mayan Paintings Exhibition](#)
2. [Ovarian Cancer Awareness Month - Proclamation](#)
3. [Community Spotlight](#)

#### CONSENT CALENDAR – CITY COUNCIL

*All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

4. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Special and Regular meetings of September 4, 2018.

[09-04-18 Special Meeting Minutes](#)

[09-04-18 Regular Meeting Minutes](#)

5. [City Council 2019 Regular Meeting Calendar](#)

Adopt the City Council Regular Meeting Schedule for calendar year 2019.

[Att 1 - 2019 Council Meetings calendar](#)

6. [Library Board & Measure S Oversight Committee Appointments - Subcommittee Recommendation](#)

Approve the recommendation from the Appointment Subcommittee to appoint Vince Siminitus to the Measure S Oversight Committee and Lisa Diaz Nash to the Library Board of Trustees.

7. [Fire Services Joint Powers Authority Administrative Support Staffing - Appropriation](#)

Adopt a Resolution to approve a supplemental appropriation in the amount of \$235,000 to the Fiscal Year 2018-19 budget for the addition of two positions: Senior Human Resources Analyst and an Accountant II position; and to provide for other operational costs for the San Mateo Consolidated Fire Department Joint Powers Authority.

[Att 1 - Proposed Resolution](#)

8. [Recreation Facilities Strategic Plan - Contract Change Orders and Appropriation](#)

Approve Change Orders No. 3 and 4 with Group 4 Architecture, Research + Planning, Inc. in the amount of \$79,350, and authorize the Director of Parks and Recreation to sign the change orders; and adopt a Resolution to appropriate \$141,000 from the Parks and Recreation Tax and Fee Fund to Capital Improvement Project Recreation Facilities Strategic Plan.

[Att 1 - Proposed Resolution](#)

[Att 2 - Change Order No. 3 and 4](#)

9. [Building and Fire Plan Check Services - Agreement Amendments](#)

Approve amendments to the professional service agreement; with 4 Leaf Inc. to provide building plan check and inspection services, extend the term to June 2020 and increase the agreement amount by an additional \$294,000 for a total of \$970,250; CSG Consultants to provide building and fire plan check services, extend the term to June 2020 and increase the agreement amount by an additional \$132,400 to total \$691,810; and authorize the Community Development Director to execute the amendments in substantially the form presented.

[Att 1 - 4 Leaf Agreement Amendment No. 4](#)

[Att 2 - CSG Building Plan Check Agreement Amendment No. 3](#)

[Att 3 - Plan Check and Inspection Workload](#)

10. [2017-18 Consolidated Annual Performance Evaluation Report - Adoption](#)

Approve and adopt the Consolidated Annual Performance Evaluation Report for staff to submit to the federal Department of Housing and Urban Development.

[Att 1 - 2017-18 CAPER](#)

11. [Unison BioGas Conditioning System Maintenance - Agreement](#)

Approve an agreement with Unison Solutions, Inc. for the Unison BioGas Conditioning System (BioCNG 100) maintenance in an amount not to exceed \$134,335, establish a contingency fund of \$14,000, and authorize the Public Works Director to execute the agreement in substantially the form presented and approve change orders within the contingency amount.

[Att 1 - Agreement](#)

**12. [Contracts with Contingency Component - Update](#)**

Receive the report on contingency fund expenditures for the period from July 1, 2015 through June 30, 2018.

[Att 1 - Contingency Fund Status Worksheet](#)

[Att 2 - Completed Projects with Contingencies](#)

**13. [2017-18 Sidewalk Repair Project - Agreement](#)**

Approve an agreement with Golden Bay Construction, Inc. to construct the 2017-18 Sidewalk Repair Project in the amount of \$468,608.50; establish a contingency reserve of \$47,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve contract change orders within the contingency reserve.

[Att 1 - Agreement](#)

[Att 2 - Project Location Map](#)

[Att 3 - Bid Summary](#)

**14. [Wastewater Treatment Plant Management Services - Amendment](#)**

Approve Amendment No. 2 with Kayuga Solution for Management Services in an amount of \$306,000, for a total agreement amount not to exceed \$768,240; and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment](#)

**15. [Wastewater Treatment Plant Professional Consulting Services - Budget Appropriation and Amendment](#)**

Adopt a Resolution to authorize an appropriation of \$240,000 from Sewer Fund fund balance to the Wastewater Treatment Plant Operating Program; approve Amendment No. 1 with Wastewater Management Services for professional consulting services in an amount of \$1,320,000; for a total agreement amount not to exceed \$1,418,000; extend the term through September 2021 and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Amendment](#)

**16. [Basin 1A Collection System Improvements Project - Amendment](#)**

Approve Amendment No. 3 to the professional design services agreement with Woodard & Curran to provide engineering services during construction for the Basin 1A Collection System Improvements project in an amount not to exceed \$185,580 and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment](#)

**17. [Basin 1A Collection System Improvements Project - Agreement](#)**

Approve an agreement with Cratus, Inc. for construction of the Basin 1A Collection Systems Improvement project in an amount not to exceed \$6,335,080; establish a contingency fund in an amount not to exceed \$640,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

[Att 1 - Agreement](#)

[Att 2 - Bid Summary](#)

**PUBLIC COMMENT**

*Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.*

**PUBLIC HEARING**

*City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as 30 days following the date the decision is made.*

**18. [Ordinance Introduction - Bicycle Licenses](#)**

Introduce an Ordinance to amend San Mateo Municipal Code Chapter 11.56 "Vehicles and Traffic" to remove certain chapter sections related to bicycle licensing requirements.

[Att 1 - Proposed Ordinance](#)

[Att 2 - Track Changes to Chapter 11.56](#)

**OLD BUSINESS****19. [Unrepresented Department Head and Deputy Director Compensation Plan - Amendment](#)**

Adopt a Resolution to amend the Compensation Plan to include a 2% salary increase for Department Heads and Deputy Directors.

[Att 1 - Proposed Resolution](#)

[Att 2 - Compensation Plan Track Changes](#)

**NEW BUSINESS****20. [Grand Jury Report "Law Enforcement Officers + Narcan = Lives Saved From Opioid Overdoses" - Response Letter](#)**

Approve the letter responding to the June 28, 2018 report by the San Mateo County Civil Grand Jury pertaining to training and equipping law enforcement officers with emergency opioid overdose medication and authorize the Mayor to sign and send the letter on behalf of the City Council.

[Att 1 - Grand Jury Report](#)

[Att 2 - Grand Jury Draft Response Letter](#)

**21. [Solid Waste Update and Rate Notification](#)**

Authorize staff to mail a notice to all property taxpayers proposing a 10 percent maximum solid waste, recycling, and compost collection rate increase for 2019.

[Att 1 - Proposed Notification](#)

[Att 2 - Table A: 2018/2019 Cost and Revenue Requirements](#)

[Att 3 - U.S. New and World Report, "China Does Not Want Your Trash"](#)

[Att 4 - SBWMA March 2018 Board of Directors Report: Agenda Item 5A Shorev](#)

[Att 5 - Table B: 2018/2019 Residential Solid Waste Cost; Table C: 2018/2019 C](#)

**REPORTS AND ANNOUNCEMENTS**

*City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.*

**ADJOURNMENT**

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Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website [www.cityofsanmateo.org](http://www.cityofsanmateo.org). Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

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Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.