

COUNCIL MEMBERS
Rick Bonilla, Mayor
Diane Papan, Deputy Mayor
Maureen Freschet
Joe Goethals
Eric Rodriguez



City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

CITY OF SAN MATEO

Regular Meeting Agenda

City Council

Monday, May 21, 2018

7:00 PM

City Hall Council Chambers

OPENING

Pledge of Allegiance: Law Enforcement Officers Memorial Week

Roll Call

CEREMONIAL

1. [Community Overcoming Relationship Abuse \(CORA\) Outstanding Officer of the Quarter Presentation - Detective Jaime Basurto, Police Department](#)
2. [National Public Works Week - Proclamation](#)
3. [San Mateo County Affordable Housing Week - Proclamation](#)
4. [Community Spotlight](#)

CONSENT CALENDAR – CITY COUNCIL

All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.

5. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Special and Regular meetings of May 7, 2018.

[05-07-18 Special Meeting Minutes](#)

[05-07-18 Regular Meeting Minutes](#)

6. [Technology Services Support - Agreement](#)

Adopt a Resolution to use an alternative purchasing method to award an agreement to Robert Half Technology, Inc. for technology services in support of database administration, SharePoint administration and report writing for a total of \$178,360 and authorize the Director of Information Technology to execute the agreement.

[Att 1 - Proposed Resolution](#)

[Att 2 - Agreement](#)

7. [Tennis Instruction - Change Order](#)

Approve Change Order No. 1 with Todd Dissly Athletics, LLC amending the purchase order amount to \$200,000 and authorize the Director of Parks and Recreation to sign the change order.

[Att 1 - Change Order No.1](#)

8. ["Peninsula Music Together" Classes Agreement - Order Change Order](#)

Approve Change Order No. 1 with Pam Donkin, owner of Peninsula Music Together amending the purchase order amount to \$121,250 and authorize the Director of Parks and Recreation to sign the change order.

[Att 1 - Change Order No.1](#)

9. [School Crossing Guard 2018-19 - Agreement](#)

Approve an agreement with the San Mateo-Foster City School District to provide school crossing guards in an amount not to exceed \$66,000 and authorize the Chief of Police to sign the agreement.

[Att 1 - Agreement](#)

10. [Support for Veterans and Affordable Housing Bond](#)

Adopt a Resolution to support the Veterans and Affordable Housing Bond that is slated for the November 2018 general election.

[Att 1- Proposed Resolution](#)

11. [San Mateo Countywide Building Department Mutual Aid - Agreement](#)

Adopt a Resolution to approve a San Mateo Countywide Building Department Mutual Aid Agreement in the event of a disaster for a term of 10 years; and authorize the City Manager to execute the agreement.

[Att 1 - Proposed Resolution](#)

[Att 2 - Agreement](#)

12. [Bermuda Drive Bridge Replacement Project - Appropriation and Agreement](#)

Adopt a Resolution to transfer the remaining balance of Measure A funds, approximately in the amount of \$593,000, from the Bermuda Bridge Rehabilitation Project to the Bermuda Drive Bridge Replacement Project; accept and appropriate the Highway Bridge Replacement and Rehabilitation Program federal grant from Caltrans in the amount of \$473,000; approve an agreement with Biggs Cardosa Associates for professional design services in the amount of \$435,000; establish a contingency reserve of \$45,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve change orders or amendments within the reserve.

[Att 1 - Proposed Resolution](#)

[Att 2 - Agreement](#)

13. [Contracts with Contingency Component - Update](#)

Receive the report on contingency fund expenditures for the period from July 1, 2015 through February 28, 2018.

[Att 1 - Contingency Fund Status Worksheet](#)

[Att 2 - Completed Projects with Contingencies](#)

14. [Downtown San Mateo Parking Technology Design Services Agreement - Amendment](#)

Approve Amendment No. 3 to the professional design services agreement with Kimley-Horn and Associates, Inc. in the amount of \$20,000 for a total contract amount of \$185,000 and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment No. 3](#)

15. [City Council Guidelines and Board and Commission Rules and Procedures - Update](#)

Approve proposed revisions to the City Council Guidelines to add business outreach and retention visits to the duties of the Mayor and Deputy Mayor; and amend the Boards and Commission reappointment process to be consistent in both the City Council Guidelines and the Board and Commission Rules and Procedures.

[Att 1 - City Council Guidelines with tracked changes](#)

[Att 2 - Boards Commission Rules and Procedures with track changes](#)

16. [Board and Commission Member - Reappointments](#)

Approve the reappointment of the following board and commission members to terms ending June 10, 2021: Community Relations Commission - Nicole Fernandez and Chris Hsiung each to a second term; Library Board - Don Hill to a full first term; Park and Recreation Commission - J. Christopher Massey to a full first term; Personnel - Gayle Murphy to a full first term; and Senior Citizens Commission - Mary Webb to a full first term.

PUBLIC COMMENT

Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.

PUBLIC HEARING

City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as 30 days following the date the decision is made.

17. [Ordinance Introduction: Formation of the Sustainability and Infrastructure Commission](#)

Introduce an Ordinance to amend the Municipal Code (Chapters 2.26 and 2.28) to merge the Sustainability and Public Works Commissions into a Sustainability and Infrastructure Commission.

[Att 1 - Proposed Ordinance Allowing for an up to 8 person Commission](#)

[Att 2 - Alternative Proposed Ordinance for a 5 person Commission](#)

OLD BUSINESS**18. [Board and Commission Subcommittee - Appointments](#)**

Appoint the following City Council Members to Commission Appointment Subcommittees: (1) Planning Commission - Mayor Bonilla and Council Members Freschet and Eric Rodriguez; (2) Park & Recreation Commission - Mayor Bonilla and Council Member Rodriguez; and (3) Sustainability & Infrastructure Commission - Mayor Bonilla and Council Members Papan and Rodriguez.

NEW BUSINESS**19. [General Plan Update - Public Participation Plan](#)**

Review the draft Public Participation Plan for the General Plan Update effort, including the coordination with the Downtown Plan Update effort, provide direction to staff and consultant teams, and authorize the Community Development Director to execute any necessary changes to the associated Agreements and project schedules.

[Att 1 - Public Participation Memo](#)

[Att 2 - GPU Project Schedule](#)

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.

ADJOURNMENT

Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website www.cityofsanmateo.org. Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

City Council meetings are broadcast live at 7:00 p.m. on Cable Channel 27 for Comcast, Channel 26 for Astound, and Channel 99 for AT&T customers. For transmission problems during the broadcast, please call (650) 522-7099. For all other broadcast comments, call (650) 522-7040, Monday-Friday, 8 a.m. - 5 p.m.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or polds@cityofsanmateo.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.