

COUNCIL MEMBERS  
Rick Bonilla, Mayor  
Diane Papan, Deputy Mayor  
Maureen Freschet  
Joe Goethals  
Eric Rodriguez



City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

# CITY OF SAN MATEO

## Regular Meeting Agenda

### City Council

---

Tuesday, February 20, 2018

7:00 PM

City Hall Council Chambers

---

#### OPENING

Pledge of Allegiance - Serra High School Varsity Football Team

Roll Call

#### CEREMONIAL

1. [25th Avenue Grade Separation Presentation - Caltrain](#)

#### CONSENT CALENDAR – CITY COUNCIL

*All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

2. [Sycamore Tree Pruning - Contract](#)

Award a contract to The Professional Tree Care Company for the routine maintenance pruning of approximately 875 street trees in the amount of \$280,320 with a contingency reserve not to exceed \$35,000 and authorize the Director of Parks & Recreation to execute the contract.

[Att 1 - Agreement for Services](#)

3. [Limited Term Position - Community Development Department](#)

Adopt a Resolution to appropriate funds for one new full-time, three-year limited term Senior Planner position for the Community Development Department; and appropriate \$45,000 to the Advanced Planning Fund for fiscal year 2017-18 budget.

[Att 1 - Proposed Resolution](#)

4. [Bay Meadows Res 9A Public Utility Easements and Emergency Vehicle Access Easements - Acceptance](#)

Adopt a Resolution to accept the Public Utility Easement and Emergency Vehicle Access Easement for Bay Meadows Res 9A Phase 2, Lot 2, in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Location Map](#)

[Att 3 - Grant of Easements for PUE and EVAE](#)

[Att 4 - Plats and Legal Descriptions for PUE and EVAE](#)

5. [Bay Meadows Res 9B Public Utility Easements and Emergency Vehicle Access Easements - Acceptance](#)

Adopt a Resolution to accept the Public Utility Easement and Emergency Vehicle Access Easement for Bay Meadows Res 9B Phase 1, Lot 1 and Phase 2, Lot 2, in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Location Map](#)

[Att 3 - Grant of Easements for PUEs and EVAEs](#)

[Att 4 - Plat and Legal Descriptions for PUEs and EVAEs](#)

6. [Police Vehicles - Purchase](#)

Adopt a Resolution to use an alternative purchasing method and approve the purchase of four police vehicles from National Auto Fleet Group, for a total cost of \$129,142.06 and authorize the Public Works Director to execute the purchase orders in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Quote for Jeep Cherokee](#)

[Att 3 - Quote for Chevy Equinox](#)

[Att 4 - Quote for Toyota Tacoma](#)

[Att 5 - NJPA Agreement](#)

7. [Microsoft Enterprise Agreement - Renewal](#)

Adopt a Resolution to use an alternative purchasing method and award a three-year renewal through CDW Government, LLC. for the City's Microsoft Enterprise Agreement for software licensing, cloud hosting, upgrades, and technical support for the City's servers, workstations, and mobile devices in an amount of \$641,159 and authorize the City Manager to execute the purchase order.

[Att 1 - Proposed Resolution](#)

[Att 2 - City of San Mateo Enrollment Form](#)

[Att 3 - Sales quote, "City of San Mateo EA Renewal"](#)

8. [Downtown Twinkle Light Project - Change Order](#)

Adopt a Resolution to appropriate \$135,312 from the General Fund to the Downtown Twinkle Light Project; approve a Contract Change Order No. 1 with Liffey Electric, Inc. in an amount not to exceed \$135,311.35 and authorize the Public Works Director to execute the contract change order in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Contract Change Order No. 1](#)

9. [East Poplar Avenue Reconstruction Project - Appropriation](#)

Adopt a Resolution to authorize a budget appropriation in the amount of \$359,286 for the East Poplar Avenue Reconstruction Project for street rehabilitation.

[Att 1 - Proposed Resolution](#)

**10. [Basin 4 Collection System Improvements Professional Services Agreement - Amendment](#)**

Approve Amendment No. 1 to the professional services agreement with Woodard & Curran, Inc. to provide engineering design services for additional scope on the Basin 4 Collection System Improvements Project in the amount of \$199,952; establish a contingency fund in an amount not to exceed \$75,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue task amendments within the contingency amount.

[Att 1 - Amendment No 1](#)

**11. [Wastewater Treatment Plant Consultant Services for Procurement of Contract Operations and Maintenance - Agreement](#)**

Approve an agreement with Smith Culp Consulting for consulting services in support of the Request for Qualifications and Request for Proposal process for procurement of Contract Operations and Maintenance of the Wastewater Treatment Plant in the amount of \$100,000; establish a contingency reserve of \$10,000; and authorize the Public Works Director to execute the contract in substantially the form presented and issue change orders within the contingency amount.

[Att 1 - Agreement](#)

**12. [Planning Commission Appointment - Subcommittee Recommendation](#)**

Approve the recommendation from the Planning Commission Appointment Subcommittee to appoint Mike Etheridge for a term ending June 10, 2022.

**13. [Bay Meadows Affordable Housing - Backfill Loan](#)**

Adopt a Resolution to approve a Backfill Loan in the amount of \$670,000 for Bay Meadows Affordable Housing in the event that other project funding does not get approved and authorize City Manager or his designee to execute Loan Commitment Letter in substantially the form attached and acceptable to the City Attorney.

[Att 1 - Proposed Resolution](#)

**PUBLIC COMMENT**

*Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.*

**PUBLIC HEARING**

*City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as 30 days following the date the decision is made.*

**14. [Ordinance Introduction - Sewer Rate Increase Fiscal Years 2018-19 to 2022-23](#)**

Introduce an Ordinance to amend San Mateo Municipal Code Chapter 3.54 "Sewer Service Charges and Connection Fees" and establish sewer rates with a proposed effective date of July 1, 2018, continuing through the end of Fiscal Year 2022-23.

[Att 1 - Proposed Ordinance](#)

[Att 2 - Proposed Maximum Rates](#)

[Att 3 - Summary of Proposed Amendments to Chapter 3.54](#)

[Att 4 - Amended Chapter 3.54 Track Changes](#)

**REPORTS AND ANNOUNCEMENTS**

*City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.*

**CLOSED SESSION**

*The public will have an opportunity to comment before the Council's consideration of this item. Following the meeting a report of action from Closed Session will be provided if required.*

**15. [Conference with Legal Counsel--Anticipated Litigation](#)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 1 potential case

The council will confer with legal counsel on the effect of Assembly Bill 1505 on the City's inclusionary housing program.

**ADJOURNMENT**

-----  
Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website [www.cityofsanmateo.org](http://www.cityofsanmateo.org). Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

City Council meetings are broadcast live at 7:00 p.m. on Cable Channel 27 for Comcast, Channel 26 for Astound, and Channel 99 for AT&T customers. For transmission problems during the broadcast, please call (650) 522-7099. For all other broadcast comments, call (650) 522-7040, Monday-Friday, 8 a.m. - 5 p.m.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or [polds@cityofsanmateo.org](mailto:polds@cityofsanmateo.org).

Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.