

COUNCIL MEMBERS  
David Lim, Mayor  
Rick Bonilla, Deputy Mayor  
Maureen Freschet  
Joe Goethals  
Diane Papan



City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## CITY OF SAN MATEO

### Regular Meeting Agenda

### City Council

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Monday, December 4, 2017

7:00 PM

City Hall Council Chambers

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#### OPENING

Pledge of Allegiance - Kathy Costa and Jack Ratcliffe

Roll Call

#### CEREMONIAL

1. [Commendatory Resolution - Kathy Costa, Assistant to the City Clerk](#)

Adopt Commendatory Resolution No. C - 6 commending Kathy Costa for her 36 years of service.

2. [Commendatory Resolution - Jack Ratcliffe, Deputy Police Chief](#)

Adopt Commendatory Resolution No. C - 7 commending Jack Ratcliffe for his 32 years of service.

#### CONSENT CALENDAR – CITY COUNCIL

*All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

3. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Special and Regular meetings of November 20, 2017.

[11-20-17 Special Meeting Minutes.pdf](#)

[11-20-17 Regular Meeting Minutes.pdf](#)

4. [Certification of Results - General Municipal Election November 7, 2017](#)

Adopt a Resolution to declare the results of the General Municipal Election held on November 7, 2017 as presented in the Certificate and Statement of Results of Votes Cast for the City of San Mateo.

[Att 1 - Proposed Resolution](#)

5. [1812 Norfolk Avenue - Lease Agreement](#)

Approve a lease with American Medical Response West (AMR) for a portion of the premises located at 1812 Norfolk Avenue in an amount of \$76, 200 for a term of two years with two 5-year extension options, and authorize the City Manager to execute the agreement in substantially the form attached.

[ATT 1 Proposed Lease](#)

**6. [Classification Update - Library Department](#)**

Adopt a Resolution to reclassify an incumbent in a Management Analyst II classification to a Senior Management Analyst.

[Att 1 - Proposed Resolution](#)

**7. [San Mateo Community Health Authority Group Agreement - Amendment](#)**

Approve Amendment No. 5 with San Mateo Community Health Authority to extend the Group Agreement through January 1, 2020 for the provision of health benefits to eligible per diem employees through the HealthWorx Plan, and authorize the Mayor to execute the amendment.

[Att 1 - Amendment 5](#)

[Att 2 - Original Group Agreement](#)

**8. [Office of Traffic Safety - Grant Spending Plan](#)**

Adopt a Resolution to appropriate funds for the Office of Traffic Safety Selective Traffic Enforcement Program grant totaling \$100,000; and authorize the Chief of Police to execute the agreement and expend the funds.

[Att 1 - Proposed Resolution](#)

[Att 2 - Grant Agreement](#)

**9. [Bicycle Master Plan Update - Grant Award](#)**

Adopt a Resolution to accept a Transportation Development Act Article 3 grant award from the Metropolitan Transportation Commission in the amount of \$99,617, appropriate the grant funds to the Citywide Bicycle Master Plan Update, and authorize the Public Works Director to execute all required grant documents.

[Att 1 - Proposed Resolution](#)

**10. [San Mateo County Transportation Authority Measure A Highway Program - Grant Applications](#)**

Adopt Resolutions to submit grant applications to the San Mateo County Transportation Authority for Measure A 2017 Highway Program grant funding for the US-101/SR-92 Interchange Improvement Project Initiation Document in an amount of \$630,000; and for the US-101/SR-92 Direct Connector Project Initiation Document in an amount of \$2 million; and commit \$46,500 in matching funds to support the grant applications.

[Att 1 - Proposed Resolution for the US-101 SR-92 Interchange Area Improveme](#)

[Att 2 - Proposed Resolution for the US-101 SR-92 Direct Connector Project](#)

[Att 3 - Proposed Funding Agreement](#)

**11. [Wastewater Treatment Plant LED Lighting Upgrade - Agreement](#)**

Approve an agreement with ARCLITE Inc., to provide light-emitting diode (LED) lighting upgrades at the Wastewater Treatment Plant in an amount not to exceed \$112,600.78; establish a contingency reserve of \$10,000; and authorize the Public Works Director to execute this contract in substantially the form presented and issue change orders within the contingency amount.

[Att 1 - Agreement](#)

**12. [Kingridge Mitigation Site Project - Change Order](#)**

Approve Contract Change Order #3 with Bortolussi & Watkin, Inc. for Year 4-maintenance services in an amount not to exceed \$16,875.00 and authorize the Public Works Director to execute the Contract Change Order.

[Att 1 - Contract Change Order #3](#)

**PUBLIC COMMENT**

*Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.*

**SPECIAL CEREMONIAL****13. [Recognition of Outgoing Council Member David Lim](#)**

Adopt Commendatory Resolution No. C - 8 commending David Lim for his eight years of Service as a Council Member and as Mayor in 2017.

**14. [Oath of Office for Newly Elected Council Members](#)**

Administer the oath of office to each elected Council Member.

**15. [City Council Reorganization](#)**

Nominations for Mayor and Deputy Mayor for the 2018 term and installation of officers.

**REPORTS AND ANNOUNCEMENTS**

*City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.*

**ADJOURNMENT**

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Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website [www.cityofsanmateo.org](http://www.cityofsanmateo.org). Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

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In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or [polds@cityofsanmateo.org](mailto:polds@cityofsanmateo.org). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.