

COUNCIL MEMBERS
David Lim, Mayor
Rick Bonilla, Deputy Mayor
Maureen Freschet
Joe Goethals
Diane Papan



City Hall
330 W. 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org

CITY OF SAN MATEO

Regular Meeting Agenda

City Council

Monday, August 21, 2017

7:00 PM

City Hall Council Chambers

OPENING

Pledge of Allegiance: American Youth Soccer Organization

Roll Call

CONSENT CALENDAR – CITY COUNCIL

All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.

1. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Regular meeting of July 17, 2017 and Special meeting of July 31, 2017.

[07-17-17 Regular Meeting Minutes](#)

[07-31-17 Special Meeting Minutes](#)

2. [City Council Liaison Assignments - Amendment](#)

Approve the Mayor's recommendation to appoint Council Member Maureen Freschet as the City Council Liaison to the San Mateo Event Center Master Planning Task Group.

[Att 1 - 2017 Council Liaison Assignment](#)

3. [League of California Cities Annual Conference - Voting Delegate Designation](#)

Designate City Attorney Shawn Mason as the City's Voting Delegate for the 2017 League of California Cities Annual Conference.

[Att 1 - 2017 LOCC Voting Delegate Form](#)

4. [City of San Mateo Employees Salary Schedules](#)

Adopt a Resolution to authorize and approve the City of San Mateo employee current pay rates and ranges (salary schedules).

[Att 1 - Proposed Resolution](#)

5. [Job Specification Revisions - Parks and Recreation and Public Works](#)

Adopt a Resolution to approve changes to Job Specifications in Parks and Recreation and Public Works regarding the utilization of computerized work systems to support workflow processes.

[Att 1 - Proposed Resolution](#)**6. [Fire Protection and Life Safety Office Lease - Appropriation](#)**

Adopt a Resolution to authorize a supplemental budget appropriation of \$140,679 to cover the office lease at 1900 O'Farrell Street, Suite 375, for the Fire Protection and Life Safety Division of the Fire Department for Fiscal Year 2017-18.

[Att 1 - Proposed Resolution](#)**7. [Grand Jury Report "English is Not Our Only Language: Are Local Law Enforcement Agencies Providing Multilingual Access to Outreach Programs?" - Response Letter](#)**

Approve the letter responding to the June 29, 2017 report by the San Mateo County Civil Grand Jury pertaining to the San Mateo Police Department's provision of multilingual access to outreach programs, and authorize the Mayor to sign and send the letter on behalf of the City.

[Att 1 - Grand Jury Report on Multilingual Access to Outreach Programs](#)[Att 2 - Grand Jury Draft Response Letter](#)**8. [Juvenile Diversion Program Case Management Services Agreement - Amendment and Appropriation](#)**

Approve Amendment No. 1 to the agreement with the County of San Mateo for reimbursement in an amount not to exceed \$95,000 for case management services for the San Mateo Police Department Juvenile Diversion Program; authorize the Chief of Police to execute the amendment; and adopt a Resolution to appropriate \$94,835 in the Fiscal Year 2017-18 operating budget to pay for Capstone Case Management services.

[Att 1 - Proposed Resolution](#)[Att 2 - Amendment No. 1](#)**9. [Lorraine Weiss Planning Services Agreement - Amendment](#)**

Approve Amendment No. 1 to the professional service agreement with Lorraine Weiss to increase the agreement limit from \$250,000 to \$400,000 through June 30, 2018; and authorize the Community Development Director or designee to execute the amendment.

[Att 1 - Amendment No 1](#)**10. [San Mateo Rail Corridor Transportation Management Agency 2016 Annual Report](#)**

Review and approve the San Mateo Rail Corridor Transportation Management Agency 2016 Annual Report.

[Att 1 - 2016 Annual TMA Report](#)**11. [1700 and 1790 S. Delaware Multi-Use Path Easement Agreement - Amendment](#)**

Adopt a Resolution to accept the grant of easement in substantially the form presented; approve an amendment to the Multi-Use Path Easement and Agreement for 1700 and 1790 S. Delaware Street (Station Park Green); and authorize the City Manager to execute the Amendment on behalf of the City.

[Att 1 - Proposed Resolution](#)[Att 2 - Amendment](#)[Att 3 - Original Grant of Multi-Use Path Easement and Agreement \(December 2,](#)

12. [Wastewater Treatment Plant Immediate Action Projects Package II - Agreement](#)

Award a professional design services agreement to Stantec Consulting Services, Inc., to provide engineering services for Phases 1 and 2 of Immediate Action Projects Package II in an amount not to exceed \$876,000; establish a contingency fund in an amount not to exceed \$87,000; authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

[Att 1 - Agreement](#)

13. [Wastewater Treatment Plant Return Activated Sludge Pumps - Purchase Contract](#)

Adopt a Resolution to find that calling for competitive bids would be impracticable and unavailing and approve a purchase contract with Shape Inc. for the purchase of six Return Activated Sludge Pumps for an amount not to exceed \$165,218.60; authorize the Public Works Director to execute the contract in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Purchase Contract](#)

[Att 3 - Sole Source Letter from Shape Inc.](#)

14. [Stormwater Pollution Prevention Construction Permit - Fee Schedule Revision](#)

Adopt a Resolution to amend the Stormwater Pollution Prevention Construction Permit fee in the Adopted Comprehensive Fee Schedule for Fiscal Year 2017-2018.

[Att 1 - Proposed Resolution](#)

[Att 2 - Proposed Change to Fee Schedule](#)

15. [Dale Avenue Pump Station Wet Well Rehabilitation Design Project - Amendment](#)

Approve Amendment No. 3 to the professional design services agreement with V&A Consulting Engineers for the Dale Avenue Pump Station Wet Well Rehabilitation Project in an amount not to exceed \$25,000; and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment No. 3](#)

16. [Basin 2 and 3 Collection System Improvements - Amendment](#)

Approve Amendment No. 4 to the professional design services agreement with Stantec Consulting Services Inc. (formerly MWH Americas, Inc.) to provide Phase 2 engineering design services for the in-system storage basin included in Basin 2 and 3 Collection System Improvements project in an amount not to exceed \$3,000,000, and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment No. 4](#)

[Att 2 - Basin 2 and 3 Collection System Projects Map](#)

17. [2016 Street Reconstruction at Various Locations - Agreement](#)

Approve an agreement with Interstate Grading & Paving Inc. for the 2016 Street Reconstruction at Various Locations Project in an amount not to exceed \$1,988,274; establish a contingency reserve in an amount of \$200,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

[Att 1 - Agreement](#)

[Att 2 - Bid Summary](#)

[Att 3 - Project Location Map](#)

18. [On-Call Street Reconstruction at Various Locations - Amendment](#)

Approve Amendment No. 2 to the professional services agreement with CSG Consultants Inc., to include additional design services for the On-Call Street Reconstruction at Various Locations in an amount not to exceed \$44,925 and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment](#)

19. [2016 Citywide Slurry Seal Project - Agreement](#)

Award an agreement to Valley Slurry Seal International Inc. for the 2016 Citywide Slurry Seal project in an amount not to exceed \$764,120; establish a contingency reserve of \$75,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency reserve.

[Att 1 - Agreement](#)

[Att 2 - Bid Summary](#)

[Att 3 - Project Location Map](#)

20. [East 3rd Avenue Street Rehabilitation - Agreements](#)

Award agreements for the East 3rd Avenue Street Rehabilitation Project to Interstate Grading and Paving, Inc. for construction in an amount of \$1,265,453.75; and an agreement to Park Engineering for construction management and inspection services in an amount not-to-exceed \$89,922.75; establish a contingency reserve of \$126,600 for construction and \$9,000 for inspection services; and authorize the Public Works Director to execute the agreements in substantially the forms presented and issue change orders within the contingency amounts established.

[Att 1 - Agreement for Construction](#)

[Att 2 - Agreement for Construction Management & Inspection Services](#)

[Att 3 - Bid Summary](#)

[Att 4 - Location Map](#)

21. [Citywide Failed Streets Geotechnical Studies - Amendment](#)

Approve Amendment No. 1 to the Citywide Failed Streets Geotechnical Studies agreement with Fugro Consultants, Inc. to provide additional geotechnical services for concrete coring in an amount not to exceed \$19,590 and authorize the Public Works Director to execute the amendment in substantially the form presented.

[Att 1 - Amendment No. 1](#)

22. [Street Sweepers - Purchase Contract](#)

Adopt a Resolution to approve alternative purchasing procedures and approve the purchase of two street sweepers from Atlantic Machinery Inc., for a total sum of \$532,966.40 and authorize the Public Works Director to execute the purchase contract in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Purchase Contract](#)

[Att 3 - Street Sweeper Quote](#)

23. [Sanitary Sewer Root Foaming - Agreement](#)

Award an agreement to Duke's Root Control, Inc. for the Sanitary Sewer Root Foaming project in an amount not to exceed \$313,999; establish a contingency reserve of \$15,700; and authorize the Public Works Director to execute this agreement in substantially the form presented and issue change orders within the contingency reserve.

[Att 1 - Agreement](#)

[Att 2 - Bid Summary](#)

[Att 3 - Project Location Map](#)

24. [Citywide Janitorial Services - Agreement](#)

Approve an agreement with Central Maintenance Company for citywide janitorial services in an amount of \$352,178 and authorize the Public Works Director to execute the agreement in substantially the form presented.

[Att 1 - Agreement](#)

25. [North B Street Phase II Improvement Project - Bid Rejection](#)

Reject all bids received for the North B Street Phase II Improvement Project as the bid amounts exceeded the project budget.

[Att 1 - Bid Results](#)

26. [Bay to Transit Trail Project Phase I - Bid Rejection](#)

Reject all bids received for the Bay to Transit Trail Project Phase I Project as the bid amounts exceeded the project budget.

[Att 1 - Bay to Transit Trail Bid Summary](#)

[Att 2 - Project Map](#)

[Att 3 - Bid Protest Documents](#)

27. [Joinville and Martin Luther King, Jr. Swim Centers Changing Rooms - Bid Rejection](#)

Reject all bids received on July 14, 2017, for the Joinville and Martin Luther King, Jr. Swim Centers Changing Rooms as bid amounts exceeded the project budget.

[Att 1 - July 14, 2017 Bid Results](#)

PUBLIC COMMENT

Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.

PUBLIC HEARING

City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as

30 days following the date the decision is made.

28. [405 East 4th Avenue and 330 South Claremont Street Mixed-Use Project](#)

Adopt a Resolution to certify the Final Environmental Impact Report and adopt the Statement of Overriding Considerations; and approve the Site Plan and Architectural Review application, the Tentative Map; and the Historic Demolition Permit for the 405 East 4th Avenue and 330 South Claremont Street Mixed-Use Project.

[Att 1 - Proposed Resolution-Exhibit A-Exhibit B](#)

[Att 2 - Location Map](#)

[Att 3 - Project Plans \(large file size - allow time for file to open\)](#)

[Att 4 - Parking Operation Plan - June 29, 2017](#)

[Att 5 - Density Bonus Proposal - July 11, 2017](#)

[Att 6 - Larry Cannon Design Review - May 15, 2017](#)

[Att 7 - Draft Environmental Impact Report](#)

[Att 8 - Final Environmental Impact Report - July 2017](#)

[Att 9 - Mitigation Monitoring or Reporting Program - July 2017](#)

[Att 10 - Transportation Impact Analysis & Parking Study](#)

[Att 11 - Transportation Demand Management Plan](#)

[Att 12 - Draft Planning Commission Minutes 7.25.17](#)

OLD BUSINESS**29. [Poplar Creek Golf Course - Alternative Use Final Report](#)**

Review and provide directions on the Park and Recreation Commission recommendations relative to the operation of the Poplar Creek Golf Course as outlined in the administrative report.

[Att 1 - Excerpts- Key Findings and Recommendations](#)

[Att 2 - Poplar Creek Golf Course Alternative Use Feasibility Study - Full Report](#)

[Att 3 - June 8, 2017 Letter from Park and Recreation Commission to City Council](#)

[Att 4 - Public Correspondence](#)

30. [Proposed Fire Services Joint Powers Authority - Status Update](#)

Receive an update from the City Manager and Fire Chief regarding the status of the Fire Services Joint Powers Authority project with the cities of Belmont and Foster City.

[Att 1 - Draft JPA Agreement.docx](#)

NEW BUSINESS**31. [Downtown Business Improvement Area - Resolution of Intent to Modify Annual Assessment](#)**

Adopt a Resolution of Intent to modify the basis and method of levy for the Downtown Business Improvement Area and set a public hearing for October 16, 2017 to consider modifications and set the assessment amounts.

[Att 1 - Proposed Resolution of Intention](#)

[Att 2 - Modified DSMA Assessment Fees Chart and Categories of Business Type](#)

[Att 3 - Map of DBIA Boundary](#)

[Att - 4 Public Correspondence](#)

32. [Pavement Management Program - Status Update](#)

Receive an update on the status of the pavement management program including progress on streets in failed condition.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.

ADJOURNMENT

Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website www.cityofsanmateo.org. Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

City Council meetings are broadcast live at 7:00 p.m. on Cable Channel 27 for Comcast, Channel 26 for Astound, and Channel 99 for AT&T customers. For transmission problems during the broadcast, please call (650) 522-7099. For all other broadcast comments, call (650) 522-7040, Monday-Friday, 8 a.m. - 5 p.m.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or polds@cityofsanmateo.org.

Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.