

COUNCIL MEMBERS  
David Lim, Mayor  
Rick Bonilla, Deputy Mayor  
Maureen Freschet  
Joe Goethals  
Diane Papan



City Hall  
330 W. 20th Avenue  
San Mateo, CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

# CITY OF SAN MATEO

## Regular Meeting Agenda

### City Council

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Monday, July 17, 2017

7:00 PM

City Hall Council Chambers

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#### OPENING

Pledge of Allegiance: Parks and Recreation Month

Roll Call

#### CEREMONIAL

1. [Certificates of Appreciation: Los Prados Community Garden](#)
2. [Presentation of "Green Leaf Award" to Matthew Fried, Managing Arborist](#)
3. [Community Spotlight: San Mateo County Pride Center](#)
4. [Electric Bicycle Bike Share Unveiling](#)
5. [Boards & Commissions Appointment - Subcommittee Recommendations](#)

Approve the recommendation from the Sustainability Commission Appointment Subcommittee to appoint Adam Loraine to a term ending June 10, 2021; and from the Park & Recreation Commission Subcommittee to reappoint Sean Williams to a first term ending June 10, 2021; appoint Heather Wolnick to a first term ending June, 10, 2021; and recognize J. Stanford Watkins for his past commission service and appoint him as an Ambassador for the Parks & Recreation Department.

[Att 1 - List of Commissions](#)

#### CONSENT CALENDAR – CITY COUNCIL

*All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

6. [City Council Meeting Minutes Approval](#)

Approve the minutes of the City Council Special and Regular meetings of June 19, 2017.

[06-19-17 Special Meeting Minutes](#)

[06-19-17 Regular Meeting Minutes](#)

7. [Ordinance Adoption - Authorization to Purchase Units in the First Time Homebuyer and Below Market Rate Programs](#)

Adopt an Ordinance to amend San Mateo Municipal Code Chapter 3.62 "Acquisition-Leasing-Disposition-City Property" to allow staff to purchase units in the First Time Homebuyer and Below Market Rate programs in accordance with the provisions of the associated unit resale documents and the previously adopted Resolution 80 (1990).

Ordinance Introduction date: June 19, 2017

File #2017-456

[Att 1 - Ordinance](#)

8. [Ordinance Adoption - Social Host Responsibility](#)

Adopt an Ordinance to amend San Mateo Municipal Code Chapter 7.22 "Unruly Gatherings" to include Social Host liability.

Ordinance Introduction date: April 17, 2017

File #2017-106

[Att 1 - Ordinance](#)

[Att 2 - Proposed Track Changes](#)

9. [Ordinance Adoption - Regulation of Smoking of Medical Marijuana in Multi-Unit Residences](#)

Adopt an Ordinance to amend San Mateo Municipal Code Chapter 7.40 "Smoking Control" to prohibit smoking medical marijuana inside multi-unit residences.

Ordinance Introduction date: June 19, 2017

File #2017-314

[Att 1 - Ordinance](#)

10. [Ordinance Adoption - "Affordable Housing Commercial Linkage Fee" Amendment](#)

Adopt an Ordinance to amend application of San Mateo Municipal Code Chapter 23.61 "Affordable Housing Commercial Linkage Fee" to commercial development projects that completed the City's pre-application process and submitted formal planning applications prior to November 6, 2016.

Ordinance Introduction date: June 19, 2017

File #2017-457

[Att 1 - Ordinance](#)

**11. [Caltrain Grade Crossing Pedestrian Gate Improvements - Railroad Construction and Maintenance Agreement](#)**

Adopt a Resolution to approve the Railroad Construction and Maintenance Agreement between the City of San Mateo and the Peninsula Corridor Joint Powers Board for the Caltrain Grade Crossing Pedestrian Gate Improvements in the City of San Mateo, and authorize the City Manager to execute the agreement.

[Att 1 - Proposed Resolution](#)

[Att 2 - Railroad Construction and Maintenance Agreement](#)

**12. [Basin 4 Collection System Improvements - Agreement](#)**

Award a professional services agreement to Woodard & Curran, Inc. to provide engineering sanitary sewer design services for the Phase 1 Alternatives Analysis of the Basin 4 Collection System Improvements in the amount of \$1,223,000; and authorize the Public Works Director to execute the agreement.

[Att 1 - Agreement](#)

[Att 2 - Figure 1: Basin 4 Collection System Projects Map](#)

**13. [Fleet Management and Maintenance - Agreement](#)**

Approve an Agreement with First Vehicle Services, Inc., for Fleet Management and Maintenance Services, for a three-month term, in an amount not to exceed \$335,000; and authorize the Public Works Director to execute the agreement.

[Att 1 - Agreement with exhibits](#)

**14. [Wastewater Treatment Plant Operations Staff Augmentation - Agreement](#)**

Approve an agreement with CH2M Hill Engineers, Inc. for staff support services at the Wastewater Treatment Plant for a six month period in an amount not to exceed \$210,000, and authorize the Public Works Director to execute the agreement.

[Att 1 - Agreement](#)

**15. [Wastewater Treatment Plant On-Call Electrical Maintenance Services - Change Order](#)**

Approve Change Order No. 1 to Presidio Systems, Inc. for on-call electrical maintenance services for \$17,000, and authorize the Public Works Director to execute the change order.

[Att 1 - Change Order](#)

**16. [Wastewater Treatment Plant Grit, Rag, and Scum Hauling and Disposal - Agreement](#)**

Award an agreement to Allied Waste of North America, LLC, for Wastewater Treatment Plant grit, rag, and scum hauling and disposal in an amount not to exceed \$163,800, and authorize the Public Works Director to execute the agreement.

[Att 1 - Agreement](#)

[Att 2 - Bid Summary](#)

**17. [Wastewater Treatment Plant Gravity Thickener Rehabilitation Project - Amendment](#)**

Approve Amendment No. 3 to the professional services agreement with HydroScience for the Wastewater Treatment Plant Gravity Thickener Rehabilitation Project, in the amount of \$73,655 for additional scope and annual rate adjustments; and authorize the Public Works Director to execute the amendment.

[Att 1 - Amendment No. 3](#)

**18. [Safe Routes to School Infrastructure Project Construction - Agreements](#)**

Approve an agreement with Caltrop Corp. to provide construction management services for the Safe Routes to School Infrastructure Project in an amount not to exceed \$207,784; establish a construction contingency reserve of \$185,000 for the JJR Construction agreement previously approved and authorize the Public Works Director to approve change orders within the contingency reserve; and adopt a Resolution to authorize a budget transfer of \$90,000 from the Project to the Citywide Street Rehabilitation program.

[Att 1 - Proposed Resolution](#)

[Att 2 - Agreement](#)

**19. [East San Mateo Sanitary Sewer Lift Station Rehabilitation Project - Amendment](#)**

Approve Amendment No. 1 to the professional design services agreement with Schaaf & Wheeler Consulting Civil Engineers for engineering services on Phase 2 Design and Bid Phase Services for the East San Mateo Sanitary Sewer Lift Station Rehabilitation Project in an amount not to exceed \$693,327; establish a contingency reserve of \$30,000; and authorize the Public Works Director to execute the amendment and issue task amendments within the contingency amount.

[Att 1 - Amendment No. 1](#)

**20. [Peninsula Clean Energy Municipal Electricity Accounts - Enrollment Option](#)**

Authorize the move of the municipal electricity accounts with Peninsula Clean Energy from the ECOplus plan to the ECO100 plan to further reduce the City's greenhouse gas emissions for an estimated \$185,000 annual cost.

**21. [Bay Area SunShares - Program Participation](#)**

Authorize the City Manager to submit a letter of support to participate in the Bay Area SunShares Program which secures community group discounts on solar and zero-emission vehicles.

[Att 1 - SunShares Letter of Support](#)

[Att 2 - SunShares Program Overview](#)

**22. [Fire Management and Administrative Services Contract for Services - Amend and Restate Contract](#)**

Approve the amended contract for fire management and administrative services which clarifies the terms of services for shared employees between the Cities of San Mateo, Foster City and the Belmont Fire Protection District; and authorize the City Manager to sign the revised contract.

[Att 1 - Amended Contract for Service](#)

**23. [Community Development Block Grant 2017-18 Annual Action Plan - Approval](#)**

Approve the Community Development Block Grant 2017-18 Annual Action Plan and submit to United States Department of Housing and Urban Development.

[CDBG 2017-18 Annual Action Plan](#)

**24. [Below Market Rate Program Rental Rates, Sales Prices and Unit Community Priorities - 2017 Revisions](#)**

Adopt a Resolution to establish the 2017 maximum rental rates and sales prices for affordable housing as required by the City of San Mateo's Below Market Rate (BMR) housing program; and establish Community Priority for units containing 3 or more bedrooms, which may allow a developer to provide fewer BMR units in exchange for units with more bedrooms as long as all other BMR program provisions are followed.

[Att 1 - Proposed Resolution with exhibits](#)

**25. [Unpaid Code Enforcement Citations - 2017 Proposed Property Tax Liens](#)**

Adopt a Resolution to approve the list of properties proposed for tax liens for unpaid Code Enforcement Citations, and direct staff to forward the list to the San Mateo County Controller's Office to be included in the current year tax roll.

[Att 1 - Proposed Resolution](#)

[Att 2 - 2017 Proposed Property Tax Lien List for Unpaid Administrative Citations](#)

[Att 3 - Code Enforcement Activity Annual Report](#)

**26. [Burial Costs for Police Sergeant Gordon Joinville's Surviving Spouse](#)**

Adopt a Resolution to authorize the payment of City funds to Lifemark Group of Cemeteries for the future interment for Margaret Joinville, widow of Sgt. Gordon Joinville, killed in the line of duty on May 23, 1968, in an amount not to exceed \$8,000.

[Att 1 - Proposed Resolution](#)

**27. [Bay Meadows Community Facilities District - Special Tax Levy Fiscal Year 2017-18](#)**

Adopt a Resolution to authorize the levy of special taxes for Fiscal Year 2017-18 for the Community Facilities District No. 2008-1 (Bay Meadows).

[Att 1 - Proposed Resolution](#)

[Att 2 - CFD No. 2008-1 \(Bay Meadows\) FY 2017-18 Special Tax Requirement](#)

**28. [Caltrain's Business Plan and Transit Oriented Development Policy - Letter of Support](#)**

Approve the letter to the Peninsula Corridor Joint Powers Board of Directors regarding supporting Caltrain's Transit Oriented Development policy in the Caltrain Business plan.

[Att 1 - Peninsula Corridor Joint Powers Board of Directors Letter](#)

**PUBLIC COMMENT**

*Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.*

## **PUBLIC HEARING - CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY OF THE CITY OF SAN MATEO REDEVELOPMENT AGENCY**

*City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as 30 days following the date the decision is made.*

### **29. [2017 Tax Allocation Refunding Bonds, Series A - Official Statement](#)**

Adopt a Resolution to confirm the issuance of 2017 Tax Allocation Refunding Bonds, Series A, and approve the preliminary and final official statements, and provide for other matters relating thereto.

[Att 1 - Proposed Successor Agency Resolution](#)

[Att 2 - Preliminary Official Statement](#)

[Att 3 - Continuing Disclosure Certificate](#)

## **OLD BUSINESS**

### **30. [Clean Water Program Underground In-System Storage Facility Site Selection - Option Agreement for Purchase of Easement](#)**

Approve the recommended site selection of the San Mateo County Event Center at 2495 South Delaware Street for the in system storage wastewater facility; and approve the Option Agreement for Purchase of Easements for this site; and authorize the City Manager to execute the agreement in substantially the form presented.

[Att 1 - Map of Preferred In-System Storage Facility Sites](#)

[Att 2 - Feasible Conceptual Layouts for Preferred In-System Storage Facility Site](#)

[Att 3 - San Mateo County Event Center Option Agreement for Purchase of Easement](#)

## **NEW BUSINESS**

### **31. [November 7, 2017 Election - Placing Measures on the Ballot](#)**

Adopt a Resolution to place a measure on the ballot to revise the City Charter to move regular elections from odd years to even years beginning with 2020; and extend sitting council member terms by one year; and adopt a Resolution to place a measure on the ballot to update various charter provisions that conflict with state law or are outdated.

[Att 1 - Proposed Resolution - Charter Even Years Election](#)

[Att 2 - Proposed Resolution - Charter Miscellaneous Amendments](#)

[Att 3 - Proposed Charter Amendments with Track Changes](#)

[Att 4 - Reso 36 \(2017\) Calling the November 7, 2017 election](#)

[Att 5 - Argument Information Packet](#)

## **REPORTS AND ANNOUNCEMENTS**

*City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.*

## **ADJOURNMENT**

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Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website [www.cityofsanmateo.org](http://www.cityofsanmateo.org). Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

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In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or [polds@cityofsanmateo.org](mailto:polds@cityofsanmateo.org). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.