

COUNCIL MEMBERS  
David Lim, Mayor  
Rick Bonilla, Deputy Mayor  
Maureen Freschet  
Joe Goethals  
Diane Papan



City Hall  
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# CITY OF SAN MATEO

## Regular Meeting Agenda

### City Council

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Monday, June 5, 2017

7:00 PM

City Hall Council Chambers

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#### OPENING

Pledge of Allegiance: San Mateo United Homeowners Association

Roll Call

#### CEREMONIAL

1. [Holly Stone, San Mateo Elementary School Teacher Retirement - Proclamation](#)
2. [Rethink Waste "Trash to Art" Contest Winners](#)
3. [San Mateo United Homeowners Association Annual Home Maintenance Awards](#)

#### CONSENT CALENDAR – CITY COUNCIL

*All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

4. [City Council Meeting Minutes - Approval](#)

Approve the minutes of the City Council Special and Regular meetings of May 15, 2017.

[05-15-17 Special Meeting Minutes](#)

[05-15-17 Regular Meeting Minutes](#)

5. [Ordinance Introduction - Sewer Service Charge Increase Fiscal Year 2017-18](#)

Introduce an Ordinance to establish \$12.31 per 100 cubic feet as the City's annual sewer charge base rate in Fiscal Year 2017-18 with a proposed adoption date of June 19, 2017.

[Att 1 - Proposed Ordinance](#)

[Att 2 - Existing and Proposed Rates by User Class](#)

[Att 3 - Single Family Residential Sewer Rate Survey](#)

[Att 4 - Sewer Fund Summary](#)

[Att 5 - Proposition 218 Procedures and Requirements](#)

6. [General Municipal Election for November 7, 2017 - Calling as an All Mail Ballot and Consolidating Services with the County](#)

Adopt a Resolution to conduct the November 7, 2017 election wholly by mail; adopt a Resolution to call for a General Municipal Election on November 7, 2017, and request consolidation with San Mateo County for election services; and authorize the City Clerk to execute the Service Agreement for the Provision of Election Services with the County of San Mateo, in substantially the form presented.

[Att 1 - Proposed Resolution](#)

[Att 2 - Proposed Reso Calling for Election Services](#)

[Att 3 - Sample City Services Agreement San Mateo for 2015](#)

7. [San Mateo Local Hazard Mitigation Plan - Approval](#)

Adopt a Resolution to approve the San Mateo Local Hazard Mitigation Plan.

[Att 1 - Proposed Resolution](#)

8. [City of San Mateo Employees Salary Schedules](#)

Adopt a Resolution to authorize and approve the City of San Mateo employee current pay rates and ranges (salary schedules).

[Att 1 - Proposed Resolution](#)

9. [Fiscal Year 2017-18 General Obligation Bond - Tax Rate Levy](#)

Adopt a Resolution to levy the property tax rate of \$0.0084 per \$100 of assessed value (equates to \$8.40 per \$100,000 assessed value) for the voter-approved General Obligation Bond annual debt service payment.

[Att 1 - Proposed Resolution](#)

[Att 2 - GOB 2017-18 Tax Rate and Historical Chart](#)

10. [Safe Routes to School Infrastructure Project - Agreement](#)

Award a construction contract to JJR Construction, Inc. to provide Safe Routes to School Infrastructure Improvements for an amount not to exceed \$1,848,234; authorize the Public Works Director to execute the agreement; and approve a Resolution to authorize the transfer of \$190,000 of Measure A funds from the Street Rehabilitation Program to the Safe Routes to School Infrastructure Project.

[Att 1 - Proposed Resolution](#)

[Att 2 - Agreement](#)

[Att 3 - Bid Summary](#)

**11. [Green Infrastructure Work Plan](#)**

Adopt a Resolution to approve the workplan for developing a Green Infrastructure Plan with regard to shifting stormwater runoff to a more sustainable treatment in accordance with requirements in the Municipal Regional Permit from the San Francisco Bay Regional Water Quality Control Board.

[Att 1 - Proposed Resolution](#)

[Att 2 - Green Infrastructure Workplan](#)

**12. [Fiscal Year 2016-17 Budget - Appropriations & Amendments](#)**

Adopt a Resolution to approve amendments to the fiscal year 2016-17 operating budget for the Fire Department and the City Clerk; to increase the transfer from the General Fund to the Golf Fund; and to adjust the appropriations for certain Public Works and Parks and Recreation projects in the Capital Improvement Program.

[Att 1 - Proposed Resolution](#)

[Att 2 - Parks & Recreation Capital Improvements Program Adjustments](#)

**13. [Diesel Fuel Procurement and Delivery Services Agreement - Amendment](#)**

Approve Amendment No. 2 with Western States Oil for red and clear diesel procurement and delivery services, for a second one-year extension to the agreement, in an amount not to exceed \$230,000; and authorize the Public Works Director to execute the amendment.

[Att 1 - Amendment No. 2](#)

**14. [On-Call Contract Planning Services - Margaret Netto Agreement](#)**

Approve an agreement for on-call contract planning services with Margaret Netto, for a term of two years, in an amount not-to-exceed \$350,000 and authorize the Director of Community Development to execute the agreement.

[Att 1 - Agreement](#)

**15. [On-Call Contract Planning Services - Neal Martin and Associates Agreement](#)**

Approve an agreement for on-call contract planning services with Neal Martin & Associates, for a one-year term, in an amount not-to-exceed \$150,000 and authorize the Director of Community Development to execute the agreement.

[Att1 - Professional Services Agreement NMA 2017-2018](#)

**16. [On-Call Contract Planning Services - Metropolitan Planning Group Agreement](#)**

Approve an agreement with Metropolitan Planning Group for on-call contract planning services for two years with an amount not-to-exceed \$800,000 and authorize the Director of Community Development to execute the agreement.

[Att 1 - Agreement](#)

**PUBLIC COMMENT**

*Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.*

**PUBLIC HEARING**

*City Council action on the following public hearing(s) represents a final decision concluding all administrative proceedings. Judicial review may be had only if a petition is filed with the Court not later than the 90th day following the date the decision is made. Judicial review of environmental determinations may be subject to a time period for litigation as short as 30 days following the date the decision is made.*

**17. [2014 & 2015 Unpaid Sidewalk Repair Charges for Service - Proposed Property Tax Liens](#)**

Review the proposed list of properties having unpaid sidewalk repair costs, adopt a Resolution to approve the list, and direct staff to forward the list to the County Controller's Office for collection of said costs on the property tax rolls.

[Att 1 - Proposed Resolution](#)

**18. [Downtown Business Improvement Area - Resolution Levying the Annual Assessment](#)**

Adopt a Resolution to levy the annual assessment for the Downtown Business Improvement Area as per Resolution No. 31 (2017) adopted May 15, 2017.

[Att 1 - Proposed Resolution](#)

[Att 2 - DSMA Annual Report for 2016-17](#)

**19. [Proposed 2017-18 Budget and 2017-22 Capital Improvement Program](#)**

Review the proposed 2017-18 budget and the 2017-22 five-year Capital Improvement Program and receive public comment prior to the scheduled adoption at the June 19, 2017 City Council meeting.

**PUBLIC HEARING - CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY OF THE CITY OF SAN MATEO REDEVELOPMENT AGENCY****20. [City of San Mateo Redevelopment Agency Merged Area Tax Allocation Bonds, Series 2007 - Refunding Authorization and the Last and Final Recognized Obligations Payment Schedule - Amendment](#)**

Adopt a Resolution to authorize the refunding of the City of San Mateo Redevelopment Agency Merged Project Area Tax Allocation Bonds, Series 2007, and approve related documents and actions in connection therewith; and adopt a Resolution to amend the Last and Final Recognized Obligation Payment Schedule.

[Att 1 - Successor Agency Resolution Approving Sale of Refunding Bonds](#)

[Att 2 - Successor Agency Resolution Approving Amendment to Last and Final R](#)

[Att 3 - Second Supplement to Indenture of Trust](#)

[Att 4 - Bond Purchase Agreement](#)

[Att 5 - Independent Municipal Advisor's Report](#)

**OLD BUSINESS****21. [Climate Action Plan Implementation and Sustainability Commission Initiatives](#)**

Receive an update on the Climate Action Plan implementation and also review proposed Sustainability Commission initiatives for Fiscal Year 2017-18.

[Att 1 - Climate Action Plan Updates](#)

[Att 2 - Climate Action Plan Measure Key Metrics](#)

## REPORTS AND ANNOUNCEMENTS

*City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.*

## ADJOURNMENT

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Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website [www.cityofsanmateo.org](http://www.cityofsanmateo.org). Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

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In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or [polds@cityofsanmateo.org](mailto:polds@cityofsanmateo.org). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.