

COUNCIL MEMBERS
David Lim, Mayor
Rick Bonilla, Deputy Mayor
Maureen Freschet
Joe Goethals
Diane Papan



City Hall
330 W. 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org

CITY OF SAN MATEO

Regular Meeting Agenda

City Council

Monday, May 15, 2017

7:00 PM

City Hall Council Chambers

OPENING

Pledge of Allegiance - Public Works Week

Roll Call

CEREMONIAL

1. [Law Enforcement Memorial Week](#)
2. [San Mateo County Green Business Program](#)
3. ["Leadership Program" - Update](#)

CONSENT CALENDAR – CITY COUNCIL

All matters listed under the Consent Calendar are considered by the Council to be routine and will be enacted by one motion without discussion. If discussion is desired, that item may be removed and considered separately.

4. [City Council Meeting Minutes - Approval](#)

Approve the minutes of the City Council Special and Regular meetings of May 1, 2017.

[Att 1 - 05-01-17 Special Meeting Minutes](#)

[Att 2 - 05-01-17 Regular Meeting Minutes](#)

5. [Ordinance Adoption - Authorize Use of Digital Signatures](#)

Adopt an Ordinance to authorize the City to use and accept digital signatures on City documents as allowed by California Government Code 16.5 and state regulations.

Ordinance Introduction date: May 1, 2017

File #2017-312

[Att 1 - Proposed Ordinance](#)

6. [Boards and Commissions - Reappointments](#)

Approve the Board and Commission Appointment Sub-Committee slate recommendations for reappointment.

[Att 1 - BC List of Commissions](#)

7. [Community Development Department - Classification Updates](#)

Adopt a Resolution to: 1) approve the job specification and salary for the new classification of Plan Check Supervisor; 2) to reallocate a vacant Plan Checker I/II position in Community Development to a Plan Check Supervisor; and 3) to authorize updates to the published Salary Schedule.

[Att 1 - Proposed Resolution.docx](#)

8. [Downtown Business Improvement Area - Resolution of Intent for Annual Renewal](#)

Accept the Fiscal Year 2016-17 Downtown San Mateo Association Annual Report; adopt a Resolution of Intent to levy the annual assessment for the Downtown Business Improvement Area; and set a public hearing for the June 5, 2017 City Council meeting to consider levying the annual assessment.

[Att 1 - Proposed Resolution of Intent](#)

[Att 2 - DSMA 2016-2017 Annual Report](#)

9. [Contract Planning Services with Margaret Netto - Amendment](#)

Approve Amendment No. 1 to the professional services agreement with Margaret Netto for contract planning services to increase the agreement from \$99,500 to \$124,500; authorize the Director of Community Development to execute the amendment; and adopt a Resolution to appropriate \$124,500 toward professional services.

[Att 1 - Proposed Resolution](#)

[Att 2 - Amendment NO 1](#)

[Att 3 - Original Contract](#)

10. [County-Wide Proposition 64 Work Group - City Participation](#)

Cease participating in the county-wide Proposition 64 work group.

11. [2 North B Street - Lease Amendment](#)

Approve the second amendment to the lease agreement with RA Group, Inc. to exercise their option to extend the lease for the Melting Pot Restaurant for a five-year term through May 2022 and to establish the base rent and authorize the City Manager to execute the Amendment.

[Att 1 - Second Amendment of Lease](#)

[Exhibit A - First Amendment and Original Lease](#)

12. [School Crossing Guard 2017-18 - Agreement](#)

Approve an agreement with the San Mateo-Foster City School District to provide school crossing guards in an amount not-to-exceed \$55,000, and authorize the City Manager to sign the agreement.

[School Crossing Guard Agreement - 2017-2018](#)

13. [Police Firing Range Facility Usage Foster City - Agreement](#)

Approve an agreement with the City of Foster City for use of the San Mateo Police Department Firing Range for an hourly rate of \$65 for a term expiring June 30, 2020, and authorize the Chief of Police to execute the agreement.

[Att 1 - Agreement with exhibits](#)

14. [Police Firing Range Facility Usage San Bruno - Agreement](#)

Approve an agreement with the City of San Bruno for use of the San Mateo Police Department Firing Range for an hourly rate of \$65 for a term expiring June 30, 2020, and authorize the Chief of Police to execute the agreement.

[Att 1 - Agreement with exhibits](#)

15. [Summer Theatre Program - Agreement](#)

Approve an Agreement with Bay Area Educational Theatre Company to provide Summer Children's and Youth Theatre programs for the period of June 12, 2017 through June 11, 2018 in an amount not to exceed \$110,000, and authorize the Director of Parks and Recreation to execute the agreement.

[Att 1 - Agreement](#)

16. [Downtown Twinkle Light Installation Project - Appropriation](#)

Adopt a Resolution to appropriate \$100,000 from the Downtown Parking and Security Fund for the design of the Downtown Twinkle Light Installation Project.

[Att 1 - Resolution](#)

17. [Marina Lagoon Dredging Assessment - Agreement](#)

Approve an agreement with Moffatt Nichol for Maintenance Dredging Assessment of the Marina Lagoon in an amount not to exceed \$169,225 and authorize the Public Works Director to execute the agreement.

[Att 1 - Agreement for Prof.Svc.](#)

18. [Annual Sewer Basin Rehabilitation - On Call Agreements](#)

Approve three on-call professional design services agreements for the Clean Water Program with CSG Consultants, BKF Engineers and Schaaf & Wheeler for various sewer pipe rehabilitation projects in amounts not-to-exceed \$500,000 for each consultant; and authorize the Public Works Director to execute the agreements and issue project-specific task orders under these agreements.

[Att 1 - CSG Consultants Agreement](#)

[Att 2 - BKF Engineers Agreement](#)

[Att 3 - Schaaf & Wheeler Agreement](#)

19. [North San Mateo Drive Sustainable Street Improvement Project - Amendment](#)

Approve Amendment No. 2 to the Agreement with WRECO for North San Mateo Drive Sustainable Street Improvement Project - Design Services in an amount not to exceed \$99,614; and authorize the Public Works Director to execute the amendment; and adopt a Resolution to authorize the transfer of \$15,000 from the Citywide Traffic Signal Project to the North San Mateo Drive Sustainable Street Improvement Project.

[Att 1 - Proposed Resolution](#)

[Att 2 - Amendment No 2](#)

[Att 3 - Location Map](#)

20. [Senior Center Heating, Ventilation and Air Conditioning Replacement Project - Reject Bids](#)

Reject all bids received for the Senior Center Heating, Ventilation, and Air Conditioning Replacement project.

21. [City Hall Remodel Architectural Service Contract - Amendment](#)

Approve Contract Amendment No. 3 with Huntsman Architectural Group for the City Hall remodel project in the amount of \$86,325, for a contract total of \$238,796, and authorize the Public Works Director to execute the amendment.

[Att 1 - Amendment No. 3](#)

[Att 2 - Huntsman Architectural Group Proposal](#)

22. [Wastewater Treatment Plant Digester Gas to Compressed Natural Gas Construction - Change Order](#)

Approve final Change Order No. 5 to Monterey Mechanical Company for the Digester Gas to Compressed Natural Gas project in the amount of \$215,296.88; accept the project as complete; and authorize the Public Works Director to execute the change order and file the Notice of Acceptance.

[Att 1 - Change Order](#)

[Att 2 - Notice of Acceptance](#)

23. [Basin 1b Sewer Collection Systems Improvements - Amendment](#)

Approve Amendment No. 1 to the professional design services agreement with Harris & Associates for Phase 2 engineering design services for the Basin 1b Collection System Improvements Project in an amount not to exceed \$704,371; and authorize the Public Works Director to execute the amendment.

[Att 1 - Amendment No.1](#)

[Att 2 - Contract Chang Order No. 1](#)

24. [Contracts with Contingency Component - Update](#)

Receive the report on contingency fund expenditures for the period from July 1, 2015 through March 31, 2017.

[Att 1 Contingency Fund Status Worksheet](#)

[Att 2 Completed Projects with Contingencies](#)

25. [25th Avenue Grade Separation Project Funding Strategy - Amendment](#)

Approve Contract Amendment No.2 with Gray-Bowen Scott, for 25th Avenue Grade Separation Project Funding Strategy in an amount not-to-exceed \$50,001, and authorize the Public Works Director to execute the Amendment.

[Att 1 - Amendment No. 2](#)

PUBLIC COMMENT

Members of the public wishing to comment on any item not appearing on the agenda may address the City Council at this time. State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up. Public comment is limited to a total of 15 minutes; however, an opportunity for additional public comment may be provided later in the agenda.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members report on their various assignments and liaison roles and Council requests for scheduling future items.

ADJOURNMENT

Agendas are posted on the City's website on the Friday preceding each Council Meeting. Background material can be viewed at City Hall or on the City's website www.cityofsanmateo.org. Any supplemental material distributed to the Council after the posting of the agenda will be available for review in the City Clerk's Office.

City Council meetings are broadcast live at 7:00 p.m. on Cable Channel 27 for Comcast, Channel 26 for Astound, and Channel 99 for AT&T customers. For transmission problems during the broadcast, please call (650) 522-7099. For all other broadcast comments, call (650) 522-7040, Monday-Friday, 8 a.m. - 5 p.m.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the City Clerk's Office at (650) 522-7040 or polds@cityofsanmateo.org.

Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.